

**RAJAGIRI SCHOOL OF ENGINEERING & TECHNOLOGY**  
(A CMI INSTITUTION)

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**RSET**

**RAJAGIRI SCHOOL OF  
ENGINEERING & TECHNOLOGY**

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*Striving for Holistic Excellence*

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**ACADEMIC HANDBOOK 2019**  
**(For 2019 B.Tech Admissions)**

Name : \_\_\_\_\_

Programme : B.Tech

Roll Number : \_\_\_\_\_

Semester : \_\_\_\_\_

Branch : \_\_\_\_\_



## CMI EDUCATION POLICY STATEMENT

We, the Carmelites of Mary Immaculate, after the example of our founder Saint Kuriakose Elias Chavara, consider education as the integral formation of the human person for the fulfilment of his/her individual and social responsibilities.

Our educational endeavors aim at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable, who will champion the cause of justice, love, truth and peace, and who are ever open to further growth.

The secret of the success of our educational institutions is a community of teachers who are committed to their vocation, professionally competent, morally upright, just and humane in dealings, culturally sensitive and who grow in the true vision of education.

We aspire towards creating a just and humane society where dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of ahimsa, religious harmony and national unity are upheld, and where the poor and the marginalized are specially taken care of.

We have to reach out to the families, primarily of the students, to assist them in their needs, to share in their joys and sorrows, and to help them experience love and freedom so that the students realize that our educational institutions are an extension of their homes.

Our institutions are open to all students irrespective of caste and creed; they are accepted and cherished as they are and are helped to grow in their cultural, social and religious traditions. As they are privileged to be in our institutions, they will also have the right to get acquainted with the person of Jesus Christ and his Gospel. Being institutions established and administered by and for a minority community based on religion, they will give preference to Christians in admissions and appointments and have a special concern for the faith formation of the Christian youth.

Our institutions are also open to the society at large by making their resources available for the ongoing education and growth.

For the realization of this CMI goal of education, we invite students, parents and teachers to share this vision and to cooperate with us wholeheartedly.

## RAJAGIRI ANTHEM

Rajagiri – Oh the Hill of the King  
Reign you as the caring king  
Reaching out to souls come seeking  
Righteous way of true living

Be you the dream of searching minds  
A beacon of light, with a vision to guide  
Bold in the mission to excel ever  
Bright in our learning endeavour

Training to transcend the limits of time  
Spreading its wings surpassing the space  
Leading the way to integrity  
From bondage to spirit of freedom

(Critical outlook and creative act  
Reflective poise for a committed cause  
Fed by the fire of conviction  
Achievement of glory in service)

Chorus:

And for us, Rajagirians, Rajagiri is...  
Our way of life, our task 'n tradition  
A luminous star on the learning horizon  
We cherish the way you nourish your own  
And pledge ourselves to do you proud.

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## INSTITUTIONAL INFORMATION

### PROFILE:

Rajagiri School of Engineering & Technology (RSET), established in 2001, is a private self-financing college, affiliated to the A.P.J. Abdul Kalam Technological University, Trivandrum, Kerala from 2015 onwards. The college is approved by the All India Council for Technical Education, New Delhi. RSET offers 7 Undergraduate, 5 Post graduate and 6 PhD programmes.

Five of the seven UG programmes, i.e. B.Tech. Applied Electronics & Instrumentation, B.Tech. Computer Science & Engineering, B.Tech. Electrical & Electronics Engineering, B.Tech. Electronics & Communication Engineering, and B.Tech. Information Technology, have been granted provisional accreditation by NBA till June 30, 2020; and B.Tech in Mechanical Engineering is NBA accredited till June 30, 2022. The institution is accredited with A grade in the second cycle by NAAC.

RSET is an endeavour of the Sacred Heart Province of the Carmelites of Mary Immaculate (CMI) – the first-ever indigenous religious congregation for men in the Syrian Catholic tradition of Christianity in India. The CMI congregation, canonically established in 1855, played a major role in revolutionizing the education scene in Kerala in the late 19<sup>th</sup> century. Heirs to the profound vision of St. Kuriakose Elias Chavara, one of the founding fathers of the congregation, the CMIs' have zealously worked towards providing value-based quality education to society at large, irrespective of religious differences, down the centuries. Today, the congregation has more than 400 educational institutions, from schools to professional colleges under its umbrella.

The Rajagiri Valley campus is a perfect blend of the urban and the rural: while the verdant and serene backdrop of the self-contained campus provides the ideal atmosphere for stimulating the creativity and intellectual pursuits of the academia, the close proximity to the industrial belt of Kerala, the Infopark, and the proposed Smart City helps in providing the students with exposure to the practical aspects of their profession. This ensures a smooth transition from the institution to the industry for our graduates.

## **VISION**

To evolve into a premier technological and research institution, moulding eminent professionals with creative minds, innovative ideas and sound practical skill, and to shape a future where technology works for the enrichment of mankind.

## **MISSION**

To impart state-of-the-art knowledge to individuals in various technological disciplines and to inculcate in them a high degree of social consciousness and human values, thereby enabling them to face the challenges of life with courage and conviction.

## **OBJECTIVE**

The institution has the broad objective of being an active agent of change by responding to the needs and challenges of the times. This is achieved basically through the process of education, training and research.



## PROGRAMMES OFFERED

<b>B. Tech. Degree</b>		<b>Sanctioned Intake</b>
Applied Electronics & Instrumentation Engineering*	(AEI)	60
Civil Engineering	(CE)	60
Computer Sciences & Engineering*	(CSE)	180
Electrical & Electronics Engineering*	(EEE)	60
Electronics & Communication Engineering*	(ECE)	180
Information Technology*	(IT)	60
Mechanical Engineering#	(ME)	120

\* NBA Accreditation till June 30, 2020

# NBA Accreditation till June 30, 2022

### M. Tech. Degree

Communication Engineering	(COME)	18
Computer Science and Information Systems	(CSIS)	24
Industrial Drives and Control	(IDAC)	18
Network Engineering	(NE)	18
VLSI and Embedded Systems	(VAES)	24

### Ph. D. Degree

Computer Science & Engineering	1
Electronics & Communication Engineering	9
Electrical & Electronics Engineering	4
Information Technology	4
Mechanical Engineering	5
Mathematics	11

## CLASS TIMINGS:

*The class timings are as follows:*

08.25 a.m.	First Bell
08.30 a.m.	Second Bell followed by College Anthem
08.30 – 09.35	First Hour
09.35 – 10.30	Second Hour
10.30 – 10.45	Break
10.45 – 11.40	Third Hour
11.40 – 12.35	Fourth Hour for second, third and fourth years/Lunch break for first year
12. 35 – 01.35	Fourth Hour for first year/Lunch break for second, third and fourth years
01.35 – 02.30	Fifth Hour
02.30 – 02.40	Break
02.40 – 03.35	Sixth Hour
03.35 – 04.30	Seventh Hour

*On Fridays,*

*There will be four hours in the forenoon for all classes.*

*Afternoon timings are as follows:*

12.35 – 02.00	Lunch Break
02.00 – 02.50	Fifth Hour
02.50 – 03.40	Sixth Hour
03.40 – 04.30	Seventh Hour

## REGULATIONS

### CODE OF CONDUCT:

1. The working hours are from 8.30 a.m. to 4.30 p.m. Students should on no account arrive late in the classroom. They should be inside their classroom at the stroke of the first bell. At the stroke of the second bell, students should stand up for the Rajagiri anthem.
2. Classes will be held from Mondays to Fridays. However, classes may be arranged on Saturdays in order to compensate for lost working days, or based on special timetable occasionally.
3. Students should attend all sessions on all days. They should inform the Class Teacher before taking leave, and submit the Leave Application within 3 days of taking leave.
4. Students should attend all the remedial/revision/special classes/training programmes and bridge courses arranged for their benefit without fail.
5. Students should attend the Placement Training Sessions arranged by the Placement Cell to be eligible for campus recruitment.
6. Boys and girls should not occupy the same bench in the classroom.
7. Eligibility conditions for taking end semester university examinations and stipulations regarding credit requirements as laid down by the university will be binding on all students.
8. Students should occupy the seats allotted to them in the Examination Hall, at least 15 minutes prior to the commencement of the examination. They should comply with all the instructions of the invigilators without fail.
9. Strict action will be taken against the student for any malpractice committed during the examinations.
10. **B.Tech students should wear the complete uniform, with their photo identity cards, on all days, including those days on which there are no regular classes.**
11. **The prescribed style of the uniform shirt is half-sleeves. Variations from the prescribed style will not be permitted unless**

prior sanction on genuine grounds is obtained from the Principal. The uniform shirt should be neatly tucked in, and students are to wear only black/brown belts. Headscarves, if worn, should be black in color.

12. Students should be well-groomed and presentable on all days. Boys should have their hair cut neat and short. Girls should keep their hair tied. Students are to wear shoes/footwear with back straps to college. All students are required to compulsorily wear shoes to prescribed laboratories for safety purposes.
13. All post graduate students should come to the campus in formal dress. Boys should have their hair cut neat and short, and should be dressed in shirts and trousers. Girls should be dressed in sari or salwar kameez with shawl. Photo identity cards are compulsory on all days.
14. Students should abide by the dress code specially prescribed by the college authorities for events at which uniforms are not compulsory (e.g. Onam celebrations, Farewell etc). Variations will not be permitted. Dress code for such occasions will be separately specified.
15. Jeans, Leggings, T-shirts, sleeveless and tight fitting clothes and other casual wear are not allowed in the institution.
16. Students are expected to be polite in language and behavior. They should greet their teachers when they meet them. When a teacher enters the classroom the students should stand up, and remain standing until the teacher asks them to sit down.
17. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.
18. Students should use the property of the institution with care and keep the buildings and the premises clean. In case of material damage to the institutional property caused by indifference or deliberate action, compensation, as decided by the authorities, should be paid by the student or guardian.
19. Damaging furniture, defacing the walls, repeated absence from the



class without leave, misbehavior in class, general neglect of studies and of other duties will be considered as serious offences.

20. Students should on no account bring colored powders and liquids to the campus.
21. Bringing and consuming alcohol, cigarettes, drugs and other intoxicants are strictly prohibited in the campus and hostels.
22. Eatables are strictly prohibited inside the classroom. Students who bring their lunch should take their lunch at the Common Room in the Chavara Hall.
23. Birthday celebrations should not be organized in the college campus.
24. Students are advised not to invite friends to visit them in the institution during working hours or during any of the programmes conducted by the institution.
25. As per the Government directive, camera cell phones are banned on the campus. Use of mobile phones is strictly forbidden inside the college buildings. The ban is applicable in all areas of these buildings including class rooms, laboratories, corridors, sky walk and lifts. Any violation of this clause will lead to the confiscation of the mobile phone, which will be given back only at the end of the programme of study. No appeal from parents or students will be entertained in this regard. It is also informed that any faculty member from any department is authorized to take hold of the mobile phone, if seen in use in the areas under ban as above. Students are advised not to bring mobile phones and other valuables to the campus.
26. Students are not encouraged to bring vehicles to the campus as conveyance facilities are provided by the management. **First year B.Tech students are strictly not allowed to bring vehicles to the campus. However students (2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> years of B.Tech., M.Tech., and PhD only) who wish to bring their own vehicles to the campus have to apply for vehicle entry permit in the prescribed format. The student will have to submit copies of his/her valid driving license, RC book in his/her name, and a letter from his/her parent permitting him/her to use the vehicle in order to apply**

**for the permit. Vehicle entry permits in the form of stickers valid for one academic year will be issued for two/ four wheelers. Vehicles without such valid stickers will not be permitted inside the campus. Students who violate the stipulated conditions will forfeit their vehicle entry permit for the academic year and will have to pay a hefty fine.**

27. Students' vehicles should be parked only in the parking area assigned in the college ground, for which prior permission should be obtained from the authorities. Parking in the public roads near the campus will call for severe penal action from the Police for which the institution is not responsible.
28. Over speeding in the campus will result in cancellation of vehicle entry permit.
29. Helmet is mandatory for two wheelers; and seat belts are compulsory for four wheelers.
30. During industrial visits, students should strictly comply with the instructions of the accompanying faculty members and regulations of the college authorities.
31. **Ragging/any type of misconduct towards any student will be considered as criminal offence and will be immediately reported to the police. Perpetrators will not be permitted to continue their studies.**
32. **Politics is banned in the college campus including the hostels. The members of the college community are not allowed to act on behalf of the political parties or communal organizations.**
33. **Students are forbidden to organize meetings or collect money for any purpose, or to circulate in the institution any notice or petition, or to display them on the notice board or the institution's premises without the permission of the Principal.**
34. Students should check the Rajagiri Student Management System (RSMS), university and institutional websites and the notice boards regularly. They are personally responsible for finding out all relevant information regarding their programme of study.
35. Parents should regularly visit the Parent's Corner in the college website to know the progress of their ward.

## TESTS & EXAMINATIONS

### FOR B.TECH. PROGRAMME

1. Students must take all the examinations and tests conducted by the college. Absence from a test will result in the forfeiture of their internal marks.
2. Students are required to possess 80% attendance to be permitted to take the internal examinations.
3. The maximum marks for internal evaluation and end semester examination is fixed as 50 and 100 respectively. The internal evaluation weightage is as given below:

Evaluation	Theory	Practical
Attendance	20 %	20 %
Internal Tests	50 %	40 %
Assignments	30 %	40 %

There will be two internal tests, and each test will cover 50% of the syllabus.

In case of students who are absent for a test on genuine grounds, the retest, as specified by the university will be conducted.

In case of grievances regarding the internal mark allocation, students may follow the procedure listed under Students Grievance.

4. Late/non submission of assignments (which are part of the internal assessment) will result in reduction of internals.
5. The progress report of the students will be sent to the parent/guardian after each test, and Open House will be conducted to facilitate parent-teacher interaction.
6. The decision of the Academic Council on all matters related to tests/examinations will be final.

All the above assessments are mandatory to earn credits. If not, the student has to complete the course/assessments during his/

her free time in consultation with the faculty members. On completion of these, grades will be assigned. In case the Practical Laboratory/Workshop courses are not completed in the semester, grade I (incomplete) will be awarded against the course and the final grade will be given only after the completion of the course/assessments.

### **End Semester Examination**

1. Students registered for a course have to attend the course regularly and undergo the Continuous Internal Evaluation (CIE) and appear for the End Semester Examinations (ESE). Credits for the course are deemed to be earned only on getting at least a pass grade 'P' or better in the composite evaluation.
2. The End Semester Examination (ESE) will normally be of three hours duration, unless otherwise specified.
3. The main eligibility criteria for the End Semester Examination are attendance in the course, internal marks and no pending disciplinary action. The minimum attendance for appearing for the End Semester Examination is 75% in each course. Students who do not meet these eligibility criteria are awarded an 'FE' grade and have to register for the course again.
4. Students, who have completed a course but could not write the end semester examination, shall be awarded 'I' Grade, provided they meet other eligibility criteria. They shall register and appear for the end semester examination at the next opportunity and earn the credits without having to register for the course again.
5. The students with FE grade shall register for the courses during the normal semesters in which the courses are offered.
6. A student who does not register for all the courses listed in the curriculum for a semester shall not be eligible to enroll for the next higher semester.
7. A student will be eligible for the award of B. Tech. Degree of the University on satisfying the following requirements:





- (a) Fulfilled all the curriculum requirements within the stipulated duration of the course
  - (b) Earned the required minimum credits as specified in the curriculum for the branch of study
  - (c) No pending disciplinary action.
8. Pass minimum for a course shall be 40% for the End Semester Examination and 50% of CIE and ESE put together. Letter grade 'F' will be awarded to the student for a course if either his/her mark for the End Semester Examination (ESE) is below 40 % or the overall mark [Continuous Internal Evaluation (CIE) + End Semester Examination (ESE)] is below 50 %.
  9. Students who receive F grade in an End Semester Examination will have to appear for the End Semester Examination at the next opportunity and earn the credits. They shall not be permitted to register for the course again.
  10. Continuous Internal Evaluation mark percentage shall not exceed 30% over the End Semester Examination mark %. CIE marks awarded to a student shall be normalized accordingly. (For example if the end semester mark % is 40, then the maximum eligible CIE mark % is  $40+30 = 70$  %.)

### **Malpractices/Offences in the University Examination**

1. Possession of any non-permissible material relevant to the examination, including electronic gadgets, written matter on paper, calculator, data book, handkerchiefs, socks, other items of clothing, instrument box, identity card, or on any part of the body.
2. Copying from neighbour's answer scripts and helping neighbours answer questions.
3. Resisting handing over non-permissible material brought to the examination hall to the invigilator.
4. Disobeying the invigilator/other officials or resistance to instruction from authority.

5. Writing on the question paper (other than name or register no.) or hall ticket and/or passing the same to other student(s) in the examination hall.
6. Changing/replacing roll numbers and answer books or sitting at the wrong seat.
7. Tampering with answer books, removing pages, tampering with the bar code, and writing register no., student name, name of college or other identifiable content in the answer book.
8. Disturbances outside the hall or disturbing candidates from outside.
9. Leaving the examination hall without handing over the question paper, before the time assigned for the examination has ended.
10. The above list is not exhaustive. The issues, if any, will be dealt with by the college/university.

**Time Schedule for University Examination**

<b>Examination beginning at 9.30 a.m.</b>	<b>Examination beginning at 1.30 p.m.</b>	<b>Examination beginning at 2.00 p.m.</b>	<b>Action</b>
8.30 a.m.	12.30 p.m.	1.00 p.m.	Seating arrangement will be published in the main building notice board
9.15 a.m. (long bell)	1.15 p.m. (long bell)	1.45 p.m. (long bell)	Students to be in the Examination Hall (after producing ID card and Hall Ticket)



Examination beginning at 9.30 a.m.	Examination beginning at 1.30 p.m.	Examination beginning at 2.00 p.m.	Action
9.20 a.m.	1.20 p.m.	1.50 p.m.	Distribution of Answer Books (Additional Answer Books will NOT be provided)
9.25 a.m.	1.25 p.m.	1.55 p.m.	Distribution of Question Papers
9.30 a.m. (long bell)	1.30 p.m. (long bell)	2.00 p.m. (long bell)	Exam begins
9.45 a.m.	1.45 p.m.	2.15 p.m.	Students not permitted to enter the Examination Hall from this time on
10.30 a.m.	2.30 p.m.	3.00 p.m.	Students who wish to leave can leave the hall after submitting Answer Book and Question Paper
12.20 p.m.	4.20 p.m.	4.50 p.m.	Students not permitted to leave the Examination Hall from this time till the end of the examination
12.30 p.m. (long bell)	4.30 p.m. (long bell)	5.00 p.m. (long bell)	Exam ends

## Credit System

The university follows the Credit System and Credits are apportioned among the following knowledge segments.

Knowledge Segments	Credits
Humanities & Social Sciences including Management	8
Basic Sciences	26
Engineering Sciences including workshops	22
Professional Core	66
Professional Electives	19
Open Subjects	9
Project work, seminar, internship	10
Mandatory Courses	Non-credit
Mandatory Student Activities* (Pass/Fail)	2
<b>Total credits for B.Tech. Degree : 162</b>	

## Student Activities Points\*

In addition to academics, students are to actively engage in co-curricular and extracurricular activities. For such activities, points are allotted. On getting a minimum of 100 activity points the student passes the course and earns 2 credits which do not count for the CGPA but are mandatory for the award of the degree.

## Minimum Cumulative Credits Requirement

From 2019 onwards, the minimum cumulative credits requirement to register for higher semester courses is as given below:

Semester	Allotted Credits	Cumulative Credits	Minimum cumulative credits required to register for courses in the semester
First	17	17	Not applicable
Second	21	38	Not insisted
Third	22	60	Not insisted
Fourth	22	82	Not insisted
Fifth	23	105	21 credits from S1 & S2
Sixth	24	129	Not insisted
Seventh	15	144	47 credits from S1 to S4
Eighth	16	160	Not insisted

*For further information and details, including B.Tech Minor and B.Tech Honors, students are directed to refer the Academic Regulations 2019 for B.Tech programme, available on the A.P.J. Abdul Kalam Technological University website.*

## RULES OF ATTENDANCE & LEAVE

1. A student is required to possess minimum 75% (B.Tech. programmes) if he/she is to be admitted for the university examination.
2. A student is required to possess minimum 80% attendance (B.Tech programmes), if he/she is to be admitted for the Internal Examinations.
3. Students should inform the class teacher before taking leave.
4. Attendance shortage will not be condoned at the university level unless the absence is regularized by a leave application. The application form is available in the department. Hostellers must collect the leave application form from their respective hostel wardens.
5. Procedure for leave application:
  - The duly filled application signed by the student and the parent/guardian/warden is to be presented to the class teacher.
  - If the attendance percentage falls below 90% at any stage, the student will have to meet the Head of the Department (HoD) after meeting the class teacher.
  - If the attendance percentage falls below 80% at any stage, the student will have to meet the Principal, after meeting the class teacher and the HOD.
6. In all cases where leave of absence is required due to illness, the application for the same must be supported by a medical certificate, and this should be submitted within 3 working days. In this case, the class teacher should forward the leave application to the HoD, who can grant/refuse the leave.
7. A student absenting himself/herself without leave for more than 10 consecutive working days will have his/her name removed from the rolls. He/she will be readmitted only on payment of readmission fee with fine, if any.



8. The Principal alone can grant leave of absence from an examination/ test on the recommendation of the concerned faculty and HoD.
9. The Principal will carry out random checking of the attendance records, and strict action will be initiated against regular absentees.

### **LIBRARY RULES**

1. The library is open from 8.00 a.m. to 8.00 p.m. on all working days, and from 9.30 a.m. to 4.00 p.m. on all Sundays and holidays.
2. Strict silence should be observed in the library and the reading room.
3. Students should bring their identity cards when they come to the library. Books will be issued only on production of identity cards.
4. Books and other personal belongings should not be taken into the library.
5. All the books should be returned on the due date. Absence from college will not be an excuse for not returning the book on time.
6. B.Tech students can borrow three books at a time and keep them for a period of 10 days without fine. If anybody fails to return the book on time a fine will be imposed at the rate of Rs. 2/- per day for the next 10 days, and thereafter the fine will be doubled.
7. M.Tech students can borrow five books at a time and keep them for a period of 15 days without fine. If anybody fails to return the book on time a fine will be imposed at the rate of Rs. 2/- per day for the next 15 days, and thereafter the fine will be doubled.
8. Books may be renewed twice before the expiry of the due date, provided there is no reservation.
9. Research scholars (PhD) can borrow seven books at a time and keep them for a period of 30 days.
10. Faculty members can borrow seven books at a time. The books will be issued for 15 days. All the books taken by the faculty must be returned at the end of the semester.

11. Lost book has to be reported to the library staff as soon as possible. Lost books will have to be replaced or the cost of the book will be collected. The cost of the lost books will be assessed as multiples for each decade according to the year of publication of the book.
12. Books and periodicals should be used with care. The members will be held responsible for any damage caused to the books borrowed by them. Pencil marks, ink stains etc. made in the books are also treated as damages. If the book is already damaged the fact should be pointed out to the Librarian at the time of the issue of the book.
13. If a member damages a book or periodical, he/she will have to replace it or pay the cost. In case one book of a set is damaged, the whole set must be replaced.

### COMPUTER USAGE POLICY

1. The Central Computing Facility is open from 8.30 a.m. to 7.00 p.m. on all working days, from 9.30 a.m. to 4. 30 p.m. on all restricted holidays, and from 9.30 a.m. to 12.30 p.m. on Sundays.
2. The Photon, Quantum, Hercules, Ulysses, ARC, Systems Lab and Heisenberg labs are meant for specific laboratory sessions/ restricted use, and students are expected to enter these labs only with the permission of the concerned faculty members.
3. Users are to log into RSET computers and systems with their own unique userID and password. They should not use someone else's userID and password to access RSET computer systems. They should not allow anyone to use their userID and password to access the computer systems.
4. Users must log out of the system and switch off the monitor when they leave the lab - even if only for a short time. Failure to do so may result in someone else accessing their account without their knowledge. They are responsible for any violation of college policies that occur with their account, even when they did not perform the action.
5. Do not place any books or personal belongings on any printer, monitor, or computer equipment. This can interfere with hardware



operation and / or affect proper cooling functions of the equipment.

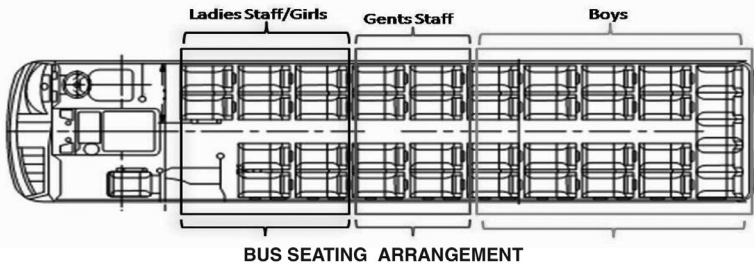
6. Students are responsible for cleaning up any area they use/ this includes discarding scrap paper or printouts in their proper recycling or trash receptacle.
7. Loading or installation of any files/ software/ programs/ games on the hard drive, alteration of system settings or configuration is prohibited. Any software download requires the permission of the System Administrator/ technical staff.
8. During regular lab hours, the Internet may be used only for work directly related to class work.
9. The display or transmission of threatening, obscene, or harassing materials is strictly forbidden.
10. Special sanction is to be obtained from the System Administrator for use of removable disks including floppy discs, CDs, USB drives etc. Any attempt to breach security will result in the removal of their account and loss of lab privileges.
11. Users should not engage themselves in playing computer games, online bidding, chatting, etc.

## **BUS FACILITY RULES**

The following guidelines should be strictly observed by all students availing of the college bus facility:

1. Everybody should maintain discipline in the bus. Don't use bad words / language in the bus. Follow the instructions given by the Bus Coordinator.
2. Every student should have his/her valid College ID card to travel in the bus. He/She should show the ID card issued by the authority, as and when asked by the Bus Coordinator or any authority of the college.
3. Nobody should play songs on Mobile/FM or any other device loudly. However, they may use earphones to listen to music.

4. Don't talk or discuss anything with the Bus Driver when he is driving.
5. Smoking and chewing tobacco in the bus is strictly prohibited.
6. The departure timing (Bus Schedule) will be strictly followed by the Bus Driver at each point. No personal request/excuses will be considered. The decision of the Bus Coordinator will be final in this regard.
7. In the event of breakdown, students on board the bus must remain within the bus until alternative transport arrangements have been made.
8. Girls and boys are not allowed to sit together.



## GENERAL INFORMATION

- ❖ Private Bus Concession Forms and Railway Concession Forms are available at the office. Those who need Railway Concession Forms may give in a request through the Administrative Officer, addressed to the Principal, clearly mentioning their date of birth, boarding point and destination.
- ❖ On loss of identity cards, students should approach the office for issue of temporary identity cards, on payment. The request letter for the same must be addressed to the Principal, forwarded by both the Class Teacher and the Head of the Department, and submitted to the Administrative Officer.
- ❖ Students who require Bona fide Student Certificate/ Fee Structure etc., or those who need any document attested should give in their

request letter addressed to the Principal, forwarded by both the Class Teacher and the Head of the Department, to the Administrative Officer.

- ❖ Late comers are required to get the permission of the Principal before being permitted in class.
- ❖ There is provision for students to take printouts from the Central Computing Facility, at the rate of Re.1/- per page. Coupons for the same are available in the office.
- ❖ First Aid Box is available in the office.

## **FIRST YEAR CLASS TEACHER SYSTEM**

### **B.Tech Programmes**

Each first year class is assigned two Class Teachers, one from the Department of Basic Sciences & Humanities, and the other from the student's parent department. While both teachers are expected to be familiar with the students, and monitor the progress of the class in all respects, for ease of management, the responsibilities of each would be as demarcated below:

**First Year Coordinator: HoD, DBSH**

### **RESPONSIBILITIES OF CLASS TEACHER 1**

- Day to day academic, attendance and disciplinary matters.
- Consolidation of the weekly attendance and submission of the same to the office.
- Submit the weekly attendance record and list of students who have applied/not applied for leave (both) during the week to the First Year Coordinator, in order to initiate necessary action.
- Compilation of monthly attendance and preparation of regular absentees list for publishing on the notice board (on the last working day of every month).
- Sanction the leave application of the students. In case of leave requirement over three consecutive days, refer the application to the First Year Coordinator.

- Make note of students who are absent during tests, and ensure that the student takes the retest when conducted.
- Report the activities and progress of the class to the First Year Coordinator.
- Intimate the parents about results of exams, Open House, PTA meetings etc.
- Ensure Course Outcome Feedback is completed at the end of the semester.
- Work with faculty-in-charge for the associations/clubs for effective implementation of association/club activities.
- Any other matter entrusted by the First Year Coordinator/HoD/Principal.

## **RESPONSIBILITIES OF CLASS TEACHER 2**

- General academic, attendance and disciplinary matters.
- Maintain student records and regular updating of the same (which includes the student information folder, mentoring, activity points, sessional marks, achievement, progress indicators).
- Ensure completion of student entry in RSMS, KTU portals (course registration, examination etc), and submission of all relevant student records (school mark lists, fitness certificates etc) to the college office on time.
- Intimate the parents about results of exams, Open House, PTA meetings etc.
- To convene class committee meetings, in the presence of all faculty members concerned and the First Year Coordinator.
- Prepare Student Eligibility Report, list of students for summer course etc at the end of the semester.
- KTU related works.
- Act as the interface of the parent department with the class.
- Report the activities and progress of the class to the HoD.

- Work with faculty-in-charge for the associations/clubs for effective implementation of association/club activities.
- Any other matter entrusted by the First Year Coordinator/ HoD / Principal.

## LIST OF CLASS TEACHERS

### B.Tech. Programmes

Class	Class Teacher 1	Class Teacher 2
S1 AEI	Ms. Bindu V.A.	Mr. Krishna Kumar K.P.
S1 CE	Mr. Vinay Menon	Ms. Angel Sebastian
S1 CS $\alpha$	Mr. Jose Antony	Ms. Jomina John
S1 CS $\beta$	Ms. Deepthi Jayan K.	Ms. Sangeetha Jamal
S1 CS $\gamma$	Mr. Shyam Sunder	Mr. Paul Augustine
S1 ECE $\alpha$	Ms. Maria Paulose	Ms. S. Santhi Jabarani
S1 ECE $\beta$	Sr Alphonsa Thomas	Ms. Jisa David
S1 ECE $\gamma$	Mr. Ragin Ramdas	Mr. Jaison Jacob
S1 EEE	Dr Deepa K. Baby	Mr. Unnikrishnan L.
S1 IT	Ms. Jaya Abraham	Ms. Abey Abraham
S1 ME $\alpha$	Mr. Sujith S.	Mr. Senjo Manuel
S1 ME $\beta$	Ms. Reya Kuruvilla	Mr. Krishna Raj P.

## ACADEMIC CALENDAR 2019

### NOTE:

The Principal reserves the right to change the date/time of any academic/co/extra curricular event/holidays as and when required.

**JUNE 2019**

Date	Day		
1	Sat	H	
2	Sun	H	
3	Mon	1	
4	Tue	2	
5	Wed	H	Ramzan
6	Thur	3	
7	Fri	4	
8	Sat	5	
9	Sun	H	
10	Mon	6	B.Tech College Merit Admissions 2019
11	Tue	7	
12	Wed	8	
13	Thur	9	
14	Fri	10	
15	Sat	11	
16	Sun	H	
17	Mon	12	
18	Tue	13	
19	Wed	14	
20	Thur	15	
21	Fri	16	
22	Sat	17	
23	Sun	H	
24	Mon	18	
25	Tue	19	
26	Wed	20	
27	Thur	21	
28	Fri	22	
29	Sat	23	
30	Sun	H	

No. of working days - 23



## JULY 2019

Date	Day		
1	Mon	1	
2	Tue	2	
3	Wed	H	St Thomas's Day
4	Thur	3	
5	Fri	4	
6	Sat	H	
7	Sun	H	
8	Mon	5	
9	Tue	6	
10	Wed	7	
11	Thur	8	
12	Fri	9	
13	Sat	H	
14	Sun	H	
15	Mon	10	
16	Tue	11	
17	Wed	12	
18	Thur	13	
19	Fri	14	
20	Sat	15	
21	Sun	H	
22	Mon	16	Deeksharambham. B.Tech Student Induction Programme begins
23	Tue	17	
24	Wed	18	
25	Thur	19	
26	Fri	20	
27	Sat	21	
28	Sun	H	
29	Mon	22	
30	Tue	23	
31	Wed	H	Karkidakavavu

No. of working days - 23

AUGUST 2019			
Date	Day		
1	Thur	1	
2	Fri	2	
3	Sat	H	
4	Sun	H	
5	Mon	3	
6	Tue	4	
7	Wed	5	
8	Thur	6	
9	Fri	7	B.Tech Student Induction Programme ends
10	Sat	H	
11	Sun	H	Bakrid
12	Mon	8	
13	Tue	9	
14	Wed	10	
15	Thur	H	Independence Day
16	Fri	11	
17	Sat	12	
18	Sun	H	
19	Mon	13	
20	Tue	14	
21	Wed	15	
22	Thur	16	
23	Fri	H	Sreekrishna Jayanthi
24	Sat	17	
25	Sun	H	
26	Mon	18	
27	Tue	19	
28	Wed	H	Ayyankali Jayanthi
29	Thur	20	
30	Fri	21	Publication of monthly attendance
31	Sat	22	

No. of working days - 22





## SEPTEMBER 2019

Date	Day		
1	Sun	H	
2	Mon	1	
3	Tue	2	
4	Wed	3	
5	Thur	4	
6	Fri	5	College closes for Onam
7	Sat	H	
8	Sun	H	
9	Mon	H	
10	Tue	H	Onnam Onam
11	Wed	H	Thiruvonam
12	Thur	H	Moonam Onam
13	Fri	H	Sree Narayana Guru Jayanthi
14	Sat	H	
15	Sun	H	
16	Mon	6	College reopens after Onam. Test I begins.
17	Tue	7	
18	Wed	8	
19	Thur	9	
20	Fri	10	
21	Sat	11	
22	Sun	H	
23	Mon	12	Test I ends
24	Tue	13	
25	Wed	14	
26	Thur	15	
27	Fri	16	Last date for submission of Test I marks in RSMS
28	Sat	17	Annual Athletic Meet
29	Sun	H	
30	Mon	18	Publication of monthly attendance

No. of working days - 18

## OCTOBER 2019

Date	Day		
1	Tue	1	
2	Wed	H	Gandhi Jayanthi
3	Thur	2	
4	Fri	3	
5	Sat	4	Open House
6	Sun	H	
7	Mon	H	Mahanavami
8	Tue	H	Vijayadasami
9	Wed	5	
10	Thur	6	
11	Fri	7	
12	Sat	H	
13	Sun	H	
14	Mon	8	
15	Tue	9	
16	Wed	10	
17	Thur	11	
18	Fri	12	
19	Sat	13	
20	Sun	H	
21	Mon	14	Course Feedback begins
22	Tue	15	
23	Wed	16	
24	Thur	17	
25	Fri	18	Course Feedback to be completed
26	Sat	19	
27	Sun	H	Deepavali
28	Mon	20	
29	Tue	21	
30	Wed	22	Test II begins
31	Thur	23	Publication of monthly attendance

No. of working days - 23



## NOVEMBER 2019

Date	Day		
1	Fri	1	
2	Sat	H	
3	Sun	H	
4	Mon	2	
5	Tue	3	
6	Wed	4	Test II ends
7	Thur	5	
8	Fri	6	Retest begins
9	Sat	H	Nabidinam
10	Sun	H	
11	Mon	7	Last date for submission of Test II marks in RSMS. Last date for submission of Assignment marks in RSMS
12	Tue	8	Open House
13	Wed	9	Retest ends
14	Thur	10	Last date for practical evaluation
15	Fri	11	Regular classes for S1 ends
16	Sat	12	
17	Sun	H	
18	Mon	13	Publication of Internal Marks & Attendance
19	Tue	14	
20	Wed	15	
21	Thur	16	
22	Fri	17	
23	Sat	18	Techkshetra 2019
24	Sun	H	
25	Mon	19	
26	Tue	20	
27	Wed	21	End Semester University Examination for S1 begins
28	Thur	22	
29	Fri	23	
30	Sat	24	

No. of working days - 24

DECEMBER 2019			
Date	Day		
1	Sun	H	
2	Mon	1	
3	Tue	2	
4	Wed	3	
5	Thur	4	
6	Fri	5	
7	Sat	H	
8	Sun	H	
9	Mon	6	
10	Tue	7	
11	Wed	8	
12	Thur	9	
13	Fri	10	
14	Sat	H	
15	Sun	H	
16	Mon	11	Regular Classes for S2 begins
17	Tue	12	
18	Wed	13	
19	Thur	14	
20	Fri	15	
21	Sat	H	
22	Sun	H	
23	Mon	H	
24	Tue	H	
25	Wed	H	Christmas
26	Thur	H	
27	Fri	H	
28	Sat	H	
29	Sun	H	
30	Mon	16	
31	Tue	17	College reopens after Christmas

No. of working days - 17



# APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

## Academic Calendar July 2019 - January 2020

### ODD SEMESTER (2019-2020)

No.	Events	Important Dates
1 (a)	Commencement of ODD Semester Classes S1 B.Tech, S1 B.Arch	July 22, 2019
(b)	Induction Program for SI B.Tech	July 22 to Aug 9, 2019
(c)	Commencement of ODD Semester for all other programs	Aug 1, 2019
(d)	Commencement of SI B.Tech regular class	Aug 12, 2019
2	Course Committee/Class Committee Meeting	Aug 14 - 19, 2019
3	Course selection, Course Registration, Course Mapping	Aug 12 - 22, 2019
4	Exam Registration	Sept 17 - Oct 1, 2019
5	Test 1 to be completed	Sept 23, 2019
6	College Level Sports to be completed	Sept 28, 2019
7	Zonal level Sports Fest To be completed	Oct 28, 2019
8	Test 2 to be completed	Nov 6, 2019
9	Course Committee/Class Committee Meeting	Nov 4 - 8, 2019
10	Classes Ends for SI B.Tech/B.Arch & Publish Attendance	Nov 15, 2019
11	Publication of IA Marks of all programs	Nov 18, 2019
12	Submission of IA marks & Attendance by Colleges to University of SI B.Tech/B.Arch	Nov 19- 22, 2019
13	Last date for evaluation of Jury (B.Arch)	Nov 21, 2019
14	Classes Ends for all other programs and Publication of Attendance	Nov 25, 2019
15	End Semester Examination SI B.Tech/B.Arch, S8 B.Tech (Time Table will be published later)	Nov 27, 2019
16	Submission of IA Marks & Attendance by Colleges to University of all other programs	Nov 26 - Dec 2, 2019
17	Last date for uploading of marks of Jury (B.Arch)	Nov 28, 2019
18	Exam S7B.Tech, S7B.Arch, MCA5 and S3 PG Begins (Time Table will be published later)	Dec 4, 2019
19	Exam S3 B.Tech, S3B.Arch, S3BHMCT, MCA3, MCA 7 and SI PG Begins (Time Table will be published later)	Dec 5, 2019
20	Exam S5 B.Tech, S5B.Arch, SI BHMCT SI B.DeS and MCA1 Begins (Time Table will be published later)	Dec 6, 2019
21	Commencement of classess S2 B.Tech/B.Arch	Dec 16, 2019
22	Reporting the college after training by S7 B.Arch students	Dec 30, 2019
23	Jury for the Training: S7 B.Arch	Jan 1-3, 2020
24	Registration by S7 B.Arch students to S8 B.Arch	Jan 6, 2020
25	Commencement of classess for all other programs	Jan 6, 2020

<b>RAJAGIRI SCHOOL OF ENGINEERING &amp; TECHNOLOGY</b> <b>SEMESTER PLAN KTU (S1)</b> <b>JULY 2019 – NOVEMBER 2019</b>																				
July			August			September			October			November								
1	22		9	12	21	3	7	15	16	23	28	30	6	15	23					
Semester Induction Begins Programme (Deeksharambham)			Module 1 (7 days)			Module 2 (7 days)			Module 3 (8 days)			Module 4 (9 days)			Module 5 (9 days)			Test-2 Semester Techshetra Ends		
			Onam Holidays			Test-1 Sports Meet														
July: 7			August: 19			September: 16			October: 20			November: 11								
Total no. of working days: 73												Total no. of instructional days: 47								

## AWARDS & SCHOLARSHIPS

### **The Honours List**

These are awarded to the top five students of each branch based on the aggregate marks secured on first attempt till the previous semester university examinations. Selected students will receive a merit certificate, will be issued three more books from the library, and can have 100 pages printed free of cost from the Central Computing Facility. The toppers in each class will also be awarded with a cash prize sponsored by the alumni.

### **Perfect Attendance Award**

These are awarded to all students who secure 100% attendance in each semester. Selected students will receive a merit certificate, will be issued three more books from the library, and can have 100 pages printed free of cost from the Central Computing Facility.

### **Merit Award in Mathematics**

These are awarded to students who get either A+ or S grade in the core Mathematics courses offered in the first four semesters. Only the marks on the first attempt will be considered for the award. Cash prizes will be awarded to the meritorious students.

### **Merit Award in Humanities**

These are awarded to students who get either A+ or S grade in all the humanities credited courses. Only the marks on the first attempt will be considered for the award. Cash prizes will be awarded to the meritorious students.

### **Proficiency Awards**

These are awarded at the end of the fourth year to those students who have secured the maximum marks in each branch, based upon the total marks secured by the student up till the seventh semester. The award carries a cash prize and a proficiency certificate.

## **Gold Medals & Merit Awards/Special Awards for Outstanding Performers**

These are awarded to the toppers in each branch based on the total marks scored by them by the end of the programme. The gold medals and certificates will be awarded on the Course Completion Day of the subsequent year. Special Awards, consisting of Certificate and Cash Awards, are given to students who perform outstandingly well in a semester, and score A, A+ or O in all subjects in the semester-end university examinations. These are awarded during the Course Initiation Ceremony of the new admissions.

### **Prof. Dr. Rajan V.K. Pillai Memorial Award**

This award is instituted in memory of the former Professor and Head, DCS, late Prof. Dr Rajan V.K. Pillai, who was instrumental in establishing and developing the department and its facilities, and introducing new courses and electives. It is awarded to either a B.Tech. or an M.Tech. student on the basis of his/her outstanding academic/research performance, and presented on the Course Completion Day.

### **Special Endowment Award for GATE top scorer**

This award has been instituted by Prof. M. Mahadevan, former Principal, RSET in memory of his parents, the late Sri. T. A. Mahadevan Pillai & Smt. K.N Seetha, and is awarded to the top scorer in the GATE examination. It is presented on the Course Completion Day.

### **Scholarships**

The toppers in the merit list for admission will be given scholarships as decided by the management. The scholarships will continue in the subsequent years provided the students maintain good conduct and the prescribed SGPA in the semester-end examinations. Students belonging to economically weaker sections, who secure admission based on the allotment by the Commissioner of Entrance Examinations, will be granted 100% fee concession, provided they possess BPL card or other documentary evidence. The number of scholarships is limited to ten.





## STAFF LISTS 2019-20

No.	Name	Qualification	Designation	Extension	Phone Number	E-mail Address
<b>DEPARTMENT OF APPLIED ELECTRONICS &amp; INSTRUMENTATION ENGINEERING</b>						
1	Dr. Abraham Thomas	Ph.D	Professor	337	9747283961	abrahamt@rajagiritech.edu.in
2	Prof. P.R. Madhava Panicker	M.Sc, M.Tech	Professor	259	9447822480	madhava_panicker@rajagiritech.edu.in
3	Ms. Liza Annie Joseph	M.Tech	Assistant Professor & HoD	610	90200 72720	liza_annie@rajagiritech.edu.in
4	Ms. Apama George	M.E	Assistant Professor	611	96052 77675	apamag@rajagiritech.edu.in
5	Dr. Hari C.V	M.Tech, PhD	Assistant Professor	611	9539814669	haricv@rajagiritech.edu.in
6	Fr. Joseph Mathew CMI	M.E.	Assistant Professor	249	94965 74790	josephc@rajagiritech.edu.in
7	Mr. Krishna Kumar K.P	M.Tech	Assistant Professor	611	94002 29514	kkumar kp@rajagiritech.edu.in
8	Ms. Mary Hexy	M.Tech	Assistant Professor	611	94469 83062	maryh@rajagiritech.edu.in
9	Ms. Meena V.	M.Tech	Associate Professor	312	98957 15420	meenav@rajagiritech.edu.in
10	Ms. Priya S	M.E	Assistant Professor	611	99470 51057	priyas@rajagiritech.edu.in
11	Ms. M. Shammuga Priya	M.E	Assistant Professor	611	88917 32855	priyams@rajagiritech.edu.in
12	Fr. Thomas P. J. CMI	M.E	Assistant Professor	210	80863 39436	thomas p@rajagiritech.edu.in
<b>TECHNICAL STAFF</b>						
1	Mr. Sunil Kumar K.B.	ITC Electronics	Trades Instructor Grade II	306	98477 53940	sunil kb@rajagiritech.edu.in
2	Mr. Gireesh T.G.	Diploma in Electronics & Instrumentation, BSc	Technical Assistant	612	7736659346	girish_tg@rajagiritech.edu.in

No.	Name	Qualification	Designation	Extension	Phone Number	E-mail Address
3	Mr. Binil Joseph M.	ITI Instrument Mechanics, Diploma in Computer Science	Lab Assistant	305	97445 29813	binil_j@rajagiritech.edu.in
4	Mr. Paulose K P	NCTVT, Diploma in Electrical Engineering,	Lab Assistant	305	8921904504	paulosekp@rajagiritech.edu.in
DEPARTMENT OF BASIC SCIENCES & HUMANITIES						
MATHEMATICS						
1	Dr. Vinod Kumar P. B	M.Sc., M.Phil, Ph.D.	Professor	271	98957 75409	vinodkumar@rajagiritech.edu.in
2	Dr. Ramkumar P. B.	M.Sc., Ph.D.	Associate Professor	254	99477 46160	ramkumarpb@rajagiritech.edu.in
3	Fr. Ajeesh Puthussery	M.Sc., M.Phil	Assistant Professor	290	82817 75407	ajeeshp@rajagiritech.edu.in
4	Ms. Bindu V.A.	M.Sc., M.Phil, B. Ed.	Assistant Professor	254	98460 81334	binduva@rajagiritech.edu.in
5	Mr. Binu R.	M.Sc.	Assistant Professor	254	99461 67116	binur@rajagiritech.edu.in
6	Ms. Eva Cherian	M.Sc	Assistant Professor	254	94481 73024	evac@rajagiritech.edu.in
7	Ms. Jaya Abraham	M.Sc., M.Phil, B. Ed.	Assistant Professor	254	94463 32896	jayaa@rajagiritech.edu.in
8	Ms. Maria Poulose	M. Sc., B. Ed.	Assistant Professor	254	94963 36290	mariaap@rajagiritech.edu.in
9	Ms. Radhika Das	M.Sc., B. Ed.	Assistant Professor	254	85477 33996	radhikad@rajagiritech.edu.in
10	Ms. Reya Kuruvila	M. Sc., B.Ed., PGDCA	Assistant Professor	211	99619 18591	reyak@rajagiritech.edu.in



No.	Name	Qualification	Designation	Extension	Phone Number	E-mail Address
11	Mr. Shyam Sunder Iyer	M.Sc.	Assistant Professor	211	97469 68124	shyams@rajagiritech.edu.in
12	Ms. Vinmol K. Jesudas	M.Sc., B.Ed.	Assistant Professor	254	94952 24897	vinmol@rajagiritech.edu.in
<b>PHYSICS</b>						
13	Dr-Ing. Fr. Varghese Panithalookaran	M.Sc., Ph.D. (Engg)	Professor	287	99467 55765	varghese@rajagiritech.edu.in
14	Ms. Deepthi Jayan K.	M.Tech, M.Sc., B.Ed.	Assistant Professor	277	70257 72239	deepthij@rajagiritech.edu.in
15	Mr. Jose Antony V.J.	M.Sc. M. Phil, B. Ed	Assistant Professor	277	92876 88845	joseavy@rajagiritech.edu.in
16	Dr. Rinku Jacob	M.Sc. PhD	Assistant Professor	277	94463 07919	rinkuj@rajagiritech.edu.in
17	Mr. Sujith S.	M.Sc.	Assistant Professor	277	94462 04545	sujiths@rajagiritech.edu.in
<b>CHEMISTRY</b>						
18	Dr. Antony V. Varghese	M.Sc., Ph.D.	Professor & HOD	247	94473 37270	antony_v@rajagiritech.edu.in
19	Sr. Alphonsa Thomas	M.Sc., B.Ed.	Assistant Professor	211	94971 47797	alphonsat@rajagiritech.edu.in
20	Ms. Anju C.	M.Sc.	Assistant Professor	211	99955 09465	anjuc@rajagiritech.edu.in
21	Dr. Deepa K. Baby	M. Sc., Ph.D.	Assistant Professor	211	95393 00862	deepakb@rajagiritech.edu.in
22	Mr. Ragin Ramdas	MSc. B.Ed	Assistant Professor	211	80892 90114	raginr@rajagiritech.edu.in
<b>PHYSICAL EDUCATION</b>						
23	Dr. Shibu P.P.	M.PES, M.Phil, Ph.D.	Assistant Director- Physical Education	253 / 620	94474 34092	shibu_pp@rajagiritech.edu.in
24	Mr. Rejeesh T. Chacko	B.P.Ed, M.P.EdM. Phil	Assistant Professor	621	99463 03805	rejeesh@rajagiritech.edu.in
<b>ENGLISH – COMMUNICATION SKILLS</b>						
25	Dr. Sonia Paul	M.A., M.Phil., Ph.D., PGDHE	Associate Professor	233	0484 2425040	sonia_paul@rajagiritech.edu.in

No.	Name	Qualification	Designation	Extension	Phone Number	E-mail Address
26	Ms. Josiya P. Shaju	M.A.	Assistant Professor	284	70253 65833	josiyps@rajagiritech.edu.in
27	Ms. Parvathy N.	M.A.	Assistant Professor	284	94961 77348	parvathynk@rajagiritech.edu.in
28	Mr. Rony Peter Jacob	M.A.	Assistant Professor	284	98959 93031	ronypj@rajagiritech.edu.in
29	Mr. Vinay Menon	B. Tech, M.A.	Assistant Professor	284	93870 07166	vinaym@rajagiritech.edu.in
<b>ECONOMICS</b>						
30	Ms. Lekshmi Vijayakumar	M.A., M.Phil	Assistant Professor	284	99461 33599	lekshmi@rajagiritech.edu.in
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6	Mr. Jinu Johnson	ITI	Lab Assistant	577	80899 34579	jinu@rajagiritech.edu.in
7	Mr. Jithu Davies	BE	Lab Assistant	570 / 571	96333 33173	jithu@rajagiritech.edu.in
8	Mr. Saibil A. R.	ITC	Lab Assistant	574	98090 51168	saibil@rajagiritech.edu.in
9	Mr. Sidharthan K. P.	ITI	Lab Assistant	574	99462 65274	sidharthkp@rajagiritech.edu.in
10	Mr. Sreejith R.	ITI	Lab Assistant	570	77362 69098	sreejith@rajagiritech.ac.in
11	Mr. Sudheesh Kumar M. S.	ITC	Lab Assistant	574	88919 50246	sudheeshk@rajagiritech.edu.in
12	Mr. Nifin P. P.	ITI	Lab Assistant Trainee	579	97440 34144	
13	Mr. Lonappan M.O.	Diploma	Trade Instructor	573	94005 08176	lonappanmo@rajagiritech.edu.in
ADJUNCT FACULTY						
No.	Name	Affiliation		Extension	Phone Number	E-mail Address
1	Dr. Ing. Jurgen Trost	School of Engineering, Reutlingen University, Germany				
2	Dr. Ing. Harald Drück	Institute of Thermodynamics and Thermal Engineering, University of Stuttgart, Germany				
3	Dr. Jimson Mathew	Indian Institute of Technology, Patna				
4	Dr. Paul Thadikaran	Intel				
5	Prof. Dr. Sc. techn. Michael Pfeiffer	Pro Vice Chancellor, Ravensburg-Weingarten University, Germany				
6	Dr. Mohan V. Jacob	College of Science, Technology and Engineering, James Cook University, Townsville, Australia				
ADMINISTRATIVE & LIBRARY STAFF						
No.	Name	Designation	Extension	Phone Number	E-mail Address	
1	Mr. Ignatius P. J.	P.R.O.	263	98950 36001	gnatiusp@gmail.com	
2	Mr. Kuriakose M.T.	Administrative Officer	205	9995989901	kuriakose_mt@rajagiritech.edu.in	
3	Mr. Reji V.V.	Senior Office Assistant	221	94957 35640	reji_vv@rajagiritech.edu.in	



No.	Name	Designation	Extension	Phone Number	E-mail Address
4	Mr. Bobby Anto	Senior Office Assistant	223	9495600223	bobby_anto@rajagiritech.edu.in
5	Mr. Thomas T.J.	Clerk	222	98952 31984	thomas_tj@rajagiritech.edu.in
6	Ms. Mary Resmi K.A.	Receptionist	214, 9	9746983311	resmij@rajagiritech.edu.in
7	Ms. Bindu Paul	Record Keeper	221	9446558241	bindu_paul@rajagiritech.edu.in
8	Ms. Lindamol Joseph	Office Assistant	221	94475 94849	lindamoli@rajagiritech.edu.in
9	Ms Jomy K . J.	Office Assistant	269	9961973238	jomykj@rajagiritech.edu.in
10	Mr. Anto P.O.	Attender	223	97476 52999	anto_po@rajagiritech.edu.in
11	Mr. Benny V.J.	Attender	269	90372 83494	benny_vj@rajagiritech.edu.inny V.
12	Mr. Jomon P.J.	Attender	269	99953 53257	jomon_pj@rajagiritech.edu.in
13	Mr. Shiju Kuriakose	Attender	269	97440 46450	shiju_k@rajagiritech.edu.in
14	Mr. Antony Motti	Attender	296	99611 40233	
15	Mr. Cyriac Thomas	Attender		9207511303	
<b>ACCOUNTS &amp; FINANCE OFFICE</b>					
16	Mr. Joseph P.M.	Senior Finance Officer	204	94472 58251	accounts@rajagiritech.edu.in
17	Mr. Sheebumon Jacob	Accounts Officer	236	94973 48320	
18	Mr. Shiju M. Nair	Accountant	236	98955 91998	shiju_m@rajagiritech.edu.in
19	Mr. Rijo K. Varghese	Junior Accountant	236	94968 27447	
20	Mr. Denny Thomas M.	Attender	236	9961434904	
<b>MAINTENANCE</b>					
21	Mr. Mathachan M.J.	Maintenance Engineer	282	94474 21940	
22	Mr. Peter K.J.	Electrical Engineer		9446128456	
23	Mr. Saji Joseph	Maintenance Assistant	297	98461 59005	
24	Mr. Arun James	Supervisor- Electrical & Maintenance		94963 60314	

No.	Name	Designation	Extension	Phone Number	E-mail Address
25	Mr. Akhil K.B.	Electrical Supervisor	446	9633448895	
26	Mr. Joshy C.V.	Electrician	246	94468 67431	
27	Mr. Bijumon C.S.	Electrician	246	98953 93118	
28	Mr. Gopakumar N.G.	Electrician	246	97465 23600	
29	Mr. M.A. Damodaran	Security Officer		97474 80226	
30	Mr. Soman P.K.	Ground Marker		9961200320	
31	Mr. Joby Antony	Electrician		8547281157	
32	Mr. Jain K.V.	Electrician		9447386885	
33	Mr. Nikhil Jose P.J.	Electrician		7736357817	
34	Mr. Sumod Rajan	Electrician			
35	Mr. Antony Binoshy Paul	Electrician		9061000658	
36	Mr. Paul M. Jacob	Maintenance Asst.		9746275362	
37	Mr. Tomy Thomas	Security Supervisor		9447981764	
38	Mr. C.V. Baby	Carpenter		9447380046	
<b>LIBRARY</b>					
39	Mr. Tony Joseph	Librarian	206	9447911417	tony_joseph@rajagiriitech.edu.in
40	Sr. Annakkutty T. C.	Asst. Librarian	207	9495778341	
41	Mr. Shibu Pariyath	Library Assistant	207	9605407533	
42	Mr. Sijo Thomas	Library Assistant	207	9526243127	
<b>PLACEMENT</b>					
43	Mr. Varun Jose	Placement Executive	313	7907361644	cr.rajagiri@gmail.com
<b>INTERNATIONAL OFFICE</b>					
44	Ms. Nisha K.P.	Office Assistant	313	9633422955	





No.	Name	Designation	Extension	Phone Number	E-mail Address
<b>INCUBATION CENTRE</b>					
45	Mr. Rijin John	Chief Operations Officer		98950 50030	rjinjohn@gmail.com
<b>MEDICAL ASSISTANCE</b>					
46	Ms.Litty Joseph	Staff Nurse	228	9447506126	

## ACADEMIC & ADMINISTRATIVE BODIES

### GOVERNING BODY:

1. Rev. Dr Jose Kuriedath CMI (Chairperson)  
*Provincial, Sacred Heart Province, & Manager, RSET*
2. Rev. Dr Saju Madavanakadu CMI  
*Educational Secretary, Sacred Heart Province*
3. Rev. Dr Mathew Vattathara CMI  
*Director, RSET*
4. Dr P.S. Sreejith (Secretary)  
*Principal, RSET*
5. Rev. Fr. Jose Alex Oruthayappilly CMI  
*Finance Director, Rajagiri Hospital*
6. Rev. Fr John Therezhathu CMI  
*Administrator, RSET*
7. Regional Officer, AICTE Regional Office, Trivandrum (Ex officio)
8. Director of Technical Education,  
Government of Kerala (Ex officio)
9. Prof. Dr M. S. Ananth  
*Former Director, IIT Madras, and presently Emeritus Research  
Fellow, Department of Chemical Engineering, IIT Madras*
10. Mr. George Varghese, F.C.A  
*Financial Consultant*
11. Mr. James Paul  
*Retd Chief Engineer, Govt of Kerala*
12. Mr. N. Jehangir  
*Vice Chairman & Managing Director, NeST Group of companies*
13. Dr John M. George  
*Vice Principal, RSET*
14. Dr Joseph I. Injodey  
*Executive Director, Rajagiri College of Social Sciences*

15. Adv. Jose Kannanthanam  
*Senior Counsel, High Court of Kerala*
16. Prof. M. L. Kothari, FNAE  
*Former Professor, IIT Delhi*
17. Dr K. Poullose Jacob  
*Former Pro-Vice Chancellor, CUSAT*
18. Prof. S.C. Sahasrabudhe  
*Former Director, DA - IICT*
19. Rev. Dr Varghese Panthalookaran CMI  
*Representative of the CMI priests working in RSET*
20. Mr. Venugopal C. Govind  
*Managing Partner, Varma & Varma Chartered Accountants*
21. Dr Vinod Kumar P.B.  
*Professor, RSET*

#### **MANAGING COMMITTEE:**

1. Rev. Dr Mathew Vattathara CMI - *Director (Chairperson)*
2. Rev. Fr John Therezhathu CMI - *Administrator*
3. Dr P.S. Sreejith - *Principal*
4. Dr John M. George - *Vice Principal (Secretary)*

#### **COLLEGE COUNCIL:**

1. Rev. Dr Mathew Vattathara CMI - *Director (Chairperson)*
2. Dr P.S. Sreejith - *Principal (Convener)*
3. Dr John M. George - *Vice Principal*
4. Dr Antony V. Varghese
5. Dr Jobin K. Antony
6. Prof. A.J. Kuttyamma
7. Prof. P. R. Madhava Panicker

8. Rev. Dr Joel George Pullolil CMI
9. Dr Vinod Kumar P.B. (*Secretary*)

**ACADEMIC COUNCIL:**

1. Rev. Dr Mathew Vattathara CMI - *Patron*
2. Dr P.S. Sreejith - Principal (*Chairperson*)
3. Dr John M. George - *Vice Principal*
4. Dr Vinod Kumar P.B. - *Secretary of the College Council*
5. Rev. Fr. Thomas P.J. CMI
6. Rev. Fr. Mejo Paul CMI
7. Rev. Fr. Ajeesh Puthussery CMI
8. Ms Liza Annie Joseph (HoD, DEI)
9. Prof. P.R. Madhava Panicker
10. Ms Priya S.
11. Dr Jobin K. Antony (HoD, DEC)
12. Dr Rithu James
13. Ms Tressa Michael
14. Mr Jaison Jacob
15. Ms Swapna Davies
16. Dr Sminu Izudheen (HoD, DCS)
17. Prof. K.S. Mathew
18. Mr Biju Abraham
19. Mr Ajith S.
20. Ms Dhanya P.M.
21. Dr Unnikrishnan P.C. (HoD, DEE)
22. Ms Jayasri R. Nair

23. Ms Santhi B.
24. Ms Saritha S. (HoD, DIT)
25. Prof. Kuttyamma A.J.
26. Dr Neeba E.A.
27. Dr Thankachan T. Pullan (HoD, DME)
28. Dr Manoj G. Tharian
29. Mr Sidheek P.A.
30. Dr Nivish George
31. Prof. Vincent K. John (HoD, DCE)
32. Dr Aysha Zeneeb Majeed
33. Ms Kavitha M.
34. Dr Antony V. Varghese (HoD, DBSH)
35. Mr Jose Antony
36. Dr Sonia Paul (*Secretary*)

### **ETHICS COMMITTEE:**

- ❖ Principal (Chairperson)
- ❖ PTA representative(Vice Chairperson)
- ❖ College Council Secretary (Convener)
- ❖ Chairman, Student Council (Joint Convener)
- ❖ Administrator, RSET
- ❖ President/ Ward Member, Thrikkakara Grama Panchayath
- ❖ Faculty Advisor, Student Council
- ❖ NSS Programme Coordinator
- ❖ Student Welfare Officer

## INTERNAL QUALITY ASSURANCE CELL:

The Internal Quality Assurance Cell gives advice and guidelines to the administration to maintain high quality work in academics and administration. The cell monitors the quality aspects of all the academic and non-academic activities of the institution. The cell works on various accreditation aspects.

1. Dr P.S. Sreejith, Principal - *Chairperson*
2. Dr John M. George, Vice Principal - *Coordinator*
3. Dr Vinod Kumar P.B. - *Assistant Coordinator*
4. Prof. Kuttyamma A.J. - *Member Secretary*
5. Dr Sonia Paul - *General Secretary*

### Members:

4. Rev Dr Joel George Pullolil CMI
5. Dr Antony V. Varghese
6. Dr Jaison Jacob - NBA Coordinator
7. Ms Mary Hexy (DEI) - Joint Secretary, Courses
8. Ms Aparna George (DEI)
9. Ms Tressa Kurian (DCE)
10. Ms Nimisha Reji (DCE)
11. Ms Meera M. (DCS)
12. Ms Dincy Paul (DCS)
13. Ms Harsha A. (DEC ) - Joint Secretary, Examinations
14. Dr Anand S. (DEC)
15. Dr Elizabeth Rita Samuel (DEE)
16. Ms Caroline Ann Sam (DEE)
17. Ms Nikhila T. Bhuvan (DIT) - Joint Secretary, Documentation
18. Ms Abey Abraham (DIT)
19. Mr James Mathew (DME) - Joint Secretary, Audit

20. Mr Jibin Noble (DME)
21. Ms Anju C. (DBSH) - Joint Secretary, Administration
22. Dr Rinku Jacob (DBSH)
23. Mr Rony Antony P. - M. Tech Programme Coordinator
24. Ms Sangeetha Jamal - Timetable Committee Coordinator
25. Fr Mejo Paul Gracevilla CMI - Hostel Warden
26. Dr Biju Paul - Placement Officer
27. Mr M.T. Kuriakose - Administrative Officer
28. Mr P.M. Joseph - Senior Finance Officer
29. Mr Tony Joseph - Librarian
30. Mr Mathachan M.J. - Maintenance Engineer
31. Mr Shaibu Kurian - Technical Assistant
32. Mr Thomas T.J. - Clerk
33. Mr Jomon P. J. - Attender
34. Ms Bindu Paul - Record Keeper
35. Mr Nishanth P.R. - Employer Representative
36. Mr Vivek E.K. - Alumni Representative
37. Mr Suresh Nair - Industrialist
38. Ms Saji Varghese - Representative, Local Community
39. Chairperson, Student Council - Student Representative
40. Ms Jomy K.J. - IQAC Office Assistant

### **IQAC EXECUTIVE COMMITTEE**

1. Dr John M. George, Vice Principal - Coordinator
2. Dr Vinod Kumar P.B. - Assistant Coordinator
3. Prof. Kuttyamma A.J. - Member Secretary
4. Dr Sonia Paul - General Secretary
5. Rev Dr Joel George Pullolil CMI

6. Dr Jaison Jacob – NBA Coordinator
7. Fr Mejo Paul Gracevilla CMI
8. Ms Mary Hexy (DEI) – Joint Secretary, Courses
9. Ms Aparna George (DEI)
10. Ms Tressa Kurian (DCE)
11. Ms Nimisha Reji (DCE)
12. Ms Meera M. (DCS)
13. Ms Dincy Paul (DCS)
14. Ms Harsha A. (DEC ) – Joint Secretary, Examinations
15. Dr Anand S. (DEC)
16. Dr Elizabeth Rita Samuel (DEE)
17. Ms Caroline Ann Sam (DEE)
18. Ms Nikhila T. Bhuvan (DIT) – Joint Secretary, Documentation
19. Ms Abey Abraham (DIT)
20. Mr James Mathew (DME) – Joint Secretary, Audit
21. Mr Jibin Noble (DME)
22. Ms Anju C. (DBSH) – Joint Secretary, Administration
23. Dr Rinku Jacob (DBSH)
24. Ms Jomy K.J. – IQAC Office Assistant

**PARENT TEACHER ASSOCIATION:**

The parents are provided with the opportunity to observe the working of the institution, and to give their valuable suggestions for better quality service through the interaction with the faculty and the management. The PTA has an executive committee comprising the parents of students' branch wise and year wise and the representatives of the faculty including the Director and the Principal. The committee meets at least twice in a year to discuss all matters of interest.



## **STUDENTS' GRIEVANCE REDRESSAL:**

The mechanism takes care of the complaints and difficulties of the student community. At the primary level, the teacher-in-charge listens to the problem in detail. If it is an academic matter, the faculty member of the concerned subject is consulted to sort out the case. If the situation demands, the teacher-in-charge will also contact the parent/ guardian/ hostel warden.

The teacher-in-charge refers unresolved cases to the HOD. The two members can avail the services of the Student Welfare Officer if needed. At the appellate level, the Principal will redress all the unresolved cases in consultation with the College Council and the Director.

## **GRIEVANCE REDRESSAL CELL:**

Dr Jaison Jacob (DEC) – Chairperson

Mr Sidheek P.A. (DME) – Secretary

Members: Dr Abraham Thomas (DEI), Fr AjeeshPuthussery (DBSH),  
Ms Caroline Ann Sam (DEE)

## **STUDENT WELFARE COMMITTEE:**

1. Fr Thomas P.J. – Chairperson
2. Dr Silvy Mathew, Student Welfare Officer – Secretary
3. Ms M. Shanmugha Priya (DEI)
4. Ms Anitha Varghese (DCE)
5. Ms Tripti C. (DCS)
6. Ms Jayasri R. Nair (DEE)
7. Dr Rithu James (DEC)
8. Ms Abey Abraham (DIT)
9. Mr Vineeth Krishna P. (DME)
10. Ms Anju C. (DBSH)

## COMPLAINTS COMMITTEE AGAINST SEXUAL HARASSMENT (CCASH):

In compliance with the Supreme Court Judgment and guidelines issued in 1997 as well as the 'Sexual Harassment of Women at Work Place (Prevention, Prohibition, and Redressal) Bill 2006', to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, RSET had constituted a Women's Grievance Redressal Committee (WGRC) in 2009. The afore said bill was enacted in April 2013 and keeping with the spirit of the Act, the WGRC has been renamed as the Complaints Committee against Sexual Harassment (CCASH) to make its purpose more explicit.

### Committee Members:

1. Ms Mary Priya Sebastian - DCE - Chairperson
2. Ms Jayasri R. Nair - DEE - Convener
3. Dr Jayanthi V.S. - DEC
4. Ms Priya S. - DEI
5. Ms Elsa Paul - DCE
6. Dr Sherly K.K. - DIT
7. Ms Anita John - DCS
8. Mr Mathew Baby - DME
9. Ms Bindu V. A. - DBSH
10. Mr Reji V.V. - Administration
11. Dr Celine Sunny - Sociologist and Research head,  
RCSS (ex-officio member)
12. Student Council  
Vice Chairperson - (ex-officio member)

### Objectives:

1. To act as an inquiry authority on a complaint of sexual harassment.
2. Deal with cases of sexual harassment in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.

3. Take proactive measures to sensitize the staff, faculty and students about gender issues, sexual harassment and its legal implications through awareness seminars, campaigns, talks etc.

### **Procedure for Lodging a Complaint with the Committee**

A written complaint of sexual harassment may be lodged by the aggrieved woman (who can be a teaching or non-teaching staff or a student of RSET) or a third party with any member of the complaints committee within a period of three months from the date of sexual harassment or in case of a series of incidents within a period of three months from the date of last incident. An inquiry will be conducted soon afterwards and during the pendency of the inquiry the aggrieved woman will be provided with all the necessary support as deemed fit for the situation on her request. According to the Supreme court guidelines, sexual harassment can be defined as “unwelcome” sexually determined behaviour (whether directly or by implication) such as:

- Physical contact and advances;
- Demand or request for sexual favours;
- Sexually coloured remarks;
- Showing pornography; and
- Other unwelcome physical, verbal or non-verbal conduct of a sexual nature. (Vishaka judgment by Supreme Court)

### **The following are also sexual harassments and are covered by the committee:**

- Eve-teasing,
- Jokes causing or likely to cause awkwardness or embarrassment,
- Innuendos and taunts,
- Gender based insults or sexist remarks,
- Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like,
- Touching or brushing against any part of the body and the like,
- Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings,

- Implied or explicit promise of preferential treatment in her employment in exchange for sexual favours
- Implied or explicit promise of threat/detrimental treatment in her employment on refusal of sexual favours
- Interference with her work or creating an intimidating/hostile work environment for her.

### **ANTI-RAGGING CELL:**

Anti-ragging Cell is in operation under the overall charge of the Principal. Students are advised to bring cases of ragging (either on the college campus or in the hostel) to the notice of the Principal/members of anti-ragging committee/teachers/hostel wardens. The offenders shall be liable for punishment with imprisonment and fine. Offenders may be expelled from the institution.

Convener: Dr P.S. Sreejith, Principal

Coordinator: Mr Ajith S. (DCS)

#### **Members:**

- Mr Biju Abraham Narayamparambil (DCS)
- Fr Ajeesh Puthussery (DBSH)
- Fr Mejo Paul (DEE)
- Fr Thomas P.J. (DEI)
- Ms Mary Priya Sebastian (DCS)
- Ms Jayasri R. Nair (DEE)
- Mr Krishna Kumar K.P. (DEI)
- Mr Vineeth Krishna P. (DME)
- Ms Maria Paulose (DBSH)
- Ms Deepthi Jayan K. (DBSH)
- Mr Senjo Manuel (DME)
- Mr Jayakumar J. (DCE)
- Dr Silvy Mathew (Student Welfare Officer)

- o Mr Rejeesh T. Chacko (Physical Education)
- o Representative from Students Council
- o Student representative from First Year
- o Representative from PTA
- o Representative from NGO
- o Representative of Civil Administration
- o Representative from Police Department
- o Representative from Media

### **KTU EXAMINATION CELL:**

- |                            |                    |
|----------------------------|--------------------|
| 1. Dr Rithu James          | Convener           |
| 2. Fr Mejo Paul CMI        | Assistant Convener |
| 3. Ms Meena V.             | DEI                |
| 4. Mr Rahesh Hari          | DCE                |
| 5. Mr Harikrishnan M.      | DCS                |
| 6. Mr Uday Babu P.         | DCS                |
| 7. Mr Jaison Jacob         | DEC                |
| 8. Ms Sherry Ann Sacharias | DEC                |
| 9. Ms Sreepriya R.         | DEE                |
| 10. Ms Bency Wilson        | DIT                |
| 11. Mr Krishnaraj          | DME                |
| 12. Mr Senjo Manuel        | DME                |
| 13. Ms Radhika Das         | DBSH               |

- ❖ Software Support: Mr Arun Kumar S., Mr Jose Steeveson
- ❖ Technical Support: Mr Shaibu Kurian, Mr Sunil Kumar K.S., Mr Jeelson John, Mr Vinayak V.V., Mr Cleetus E.M., Mr Thomas Varghese
- ❖ Technical Support (M. Tech): Mr Vinodkumar P. V.
- ❖ Administrative Support: Mr Thomas T.J.

**APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY  
CENTRALIZED VALUATION CAMP**

**B.TECH PROGRAMMES:**

1. Dr Antony V. Varghese – Camp Officer
2. Mr Ajai V. Babu – Assistant Camp Officer
3. Mr Paul Augustine – Assistant Camp Officer

**Technical Support:**

1. Mr Felix Xavier, DIT
2. Mr Anoop Xavier, DME
3. Mr Pinto P.J., DCE
4. Mr Prasanth N.P., DEE
5. Mr Thomas T.J.

**M.TECH PROGRAMMES:**

1. Dr Vinod Kumar P.B. – Camp Officer
2. Mr Rony Antony P. – Assistant Camp Officer
3. Ms Anita John – Assistant Camp Officer
4. Mr Ginnes K. John – Assistant Camp Officer

**Technical Support:**

1. Mr Ginjith John, DEC
2. Mr Vinod Kumar P.V., DIT

**EXAMINATION MONITORING CELL:**

All HoDs

Prof. P.R. Madhava Panicker

Dr Vinod Kumar P.B.

### **TIME TABLE COMMITTEE:**

1	Ms Sangeetha Jamal	Convener
2	Ms Aparna George	DEI
3	Ms Priya S.	DEI
4	Ms Deepthi I. Gopinath	DCE
5	Ms Kavitha M.	DCE
6	Ms Meharban M.S.	DCS
7	Ms Anjusree V.K.	DCS
8	Ms Renu George	DEE
9	Ms Soniya Raju	DEE
10	Mr Abhishek Viswakumar	DEC
11	Mr Kiran K. A.	DEC
12	Ms Divya James	DIT
13	Mr Mathews Abraham	DIT
14	Mr Harikrishnan C.	DME
15	Mr Ratheesh T.R.	DME
16	Dr Deepa K. Baby	DBSH
17	Ms Radhika Das	DBSH
18	Dr Rinku Jacob	DBSH

### **STUDENTS' AID FUND:**

The Students' Aid Fund aims at providing financial assistance to students who are in need. A committee comprising the Director, Principal, HODs, College Council secretary, Vice President of the PTA, Secretary of the PTA and Chairperson of the Student Council, looks into the organization and operation of the Students' Aid Fund. The committee is responsible for deciding the eligibility criteria and assistance amount, and identifying the students who are to be given financial assistance.

## STUDENT SUPPORT RESOURCES

### **Student Welfare:**

The Student Welfare Officer offers counseling to the students on their personal and academic problems.

Student Welfare Officer: Dr Silvy Mathew

### **Industrial Training:**

Industrial training is provided to students every year in order to facilitate better exposure to emerging trends in the industry, and help them gain hands on experience.

### **Student Enrichment Programmes:**

- Personality and aptitude development programmes
- Coaching for competitive exams like GATE etc
- Communication skills development
- Membership in professional bodies like ISTE, IEEE, IE (I) etc
- Student Seminars and Presentations
- National Seminars and Technical Symposia for research scholars and engineering students

### **Career Guidance Cell:**

The Career Guidance Cell organizes lectures, presentations and seminars; and acts as an information source on higher education and career opportunities. It helps the students analyze their aptitude, and make the best choice from the available alternatives.

### **Placement Cell:**

The Placement Cell keeps track of openings within the country and abroad, and brings in companies for campus recruitment. It prepares students for recruitment by providing training through aptitude tests, group discussions and mock interviews.

Coordinators: Fr. Mejo Paul, Dr Biju Paul, Dr Varghese S. Chooralil



Department Members: Dr Hari C.V. (DEI), Ms Kavitha M. (DCE),  
Mr Uday Babu (DCS), Mr Unnikrishnan L. (DEE),  
Mr Kiran K.A. (DEC), Ms Mary John (DIT), Mr Jeffin Johnson (DME)

Placement Executive: Mr Varun Jose

Office Assistant: Ms Nisha K.P.

International Engagement Office:

Coordinator: Fr. Thomas P.J.

International Officer: Dr Biju Paul

Office Assistant: Ms Nisha K.P.

### **Entrepreneurship Development Cell & Incubation Center:** *(Innovation and Entrepreneurship Development Cell (IEDC))*

The Entrepreneurship Development Cell has been set up with the objective of inculcating an entrepreneurial culture in the students, and to sensitize them to the real economic and industrial development scenario. The ED Cell organizes interactive sessions with successful entrepreneurs, workshops and debates, and interaction with promotional agencies.

The Rajagiri Incubation Centre (RIC) provides RSET alumni and students with facilities that will help them design and develop the working models of their innovative ideas and concepts. The center is supported by a set of committed and experienced faculty members who provide constant encouragement for new and developmental initiatives.

Coordinator: Mr Nitheesh Kurian (DEC) – Nodal Officer

Department Coordinators: Dr Asha Viswanath (DCE);

Mr Mathews Abraham (DIT); Dr Abraham Thomas (DEI);

Ms Soniya Raju (DEE); Mr Jithin K. Francis (DME);

Mr Harikrishnan M. (DCS)

Fr. Dr. Joel George Pullolil CMI (DME)

### **Industry-Institute Interaction Cell:**

Industry-Institute Interaction Cell has been set up with the objective of promoting interaction between industry and institute for the

betterment of engineering education offered at RSET. The cell provides opportunities to the faculty and students to get familiarized with the practices of the industry and its associated activities, thereby bridging the gap between academic learning and industry applications.

The cell organizes industrial visits, industrial training, seminars, workshops, technical talks etc. Students also get the opportunity to interact with senior executives from various industries under the programme 'Tea with a CEO'.

Tie up with different industries have been established in various aspects like sharing expertise and building supportive partnership and network; developing academic-industry interface by undertaking R&D projects, students projects, consultancy services, support for the design / development of industrial projects; and identifying talented students and nurturing their capabilities amongst others.

Coordinators: Dr Thankachan T. Pullan (DME), Dr Anand S. (DEC), Ms Nimisha Reji (DCE), Prof. P.R. Madhava Panicker, Fr Thomas P.J. (DEI), Dr Sherly K.K. (DIT), Mr Unnikrishnan L. (DEE), Prof. K. S. Mathew (DCS)

### **Software Development Unit:**

Rajagiri Software Development Unit has been formed to fulfill all the software needs of RSET. The group helps RSET with requirements gathering, requirements analysis, design, development, implementation, vendor validation, outsourcing, negotiations etc. The group is headed by the faculty, and has both faculty and software developers as its members. The group also employs RSET students who are capable of contributing to the appropriate activities of the group. The students thus get an opportunity to work on real projects which are later put in to use.

The RSET website and associated framework for automating the same, Rajagiri Students Management System, RSET & RSOM email servers, RSET Digital Library, RSET Payroll Management System, RSET Online Examination System, Admission automation, Exam automation, and Maintenance Management System are a few of the software that have been developed by the unit. The unit also carries out consultancy work.

Coordinators: Mr. Biju Abraham Narayamparambil, Mr. Jobin Jose

### **Training & Development Cell:**

Globalization and the dynamic nature of the engineering stream have created the demand for engineers who are not only technically competent but who also have a fair measure of soft skills and intercultural awareness. Organizations look for employees having this competitive edge that will enable them to excel in their chosen field. The Training and Development Cell aims at fulfilling this need and ensuring a smooth transition for the student into the world of business as a full-fledged professional.

The objectives are to help students develop their personality and equip them with the additional skills necessary to succeed in the workplace. Complementing the technical knowledge received during the four year course, will be structured and continuous inputs on personality development and soft skills that will enable students to have a holistic view of themselves, their education and career choices. The areas of focus include:

- Self and context awareness
- Decision making and action planning
- Leadership skills
- Team skills
- Values & ethics

### **Rajagiri Research and Consultancy Center (RRCC):**

RRCC is a body that coordinates the research activities of RSET in view of sponsored industrial projects and consultancy operational at RSET ever since 2008. It consists of Centers of Excellences (CoEs) and Research Groups that nurture creative problem solving skills and mentor the entrepreneurial skills of the students in order to establish a start-up culture at RSET. Each CoE and Research Group consists of faculty members and students who research on specialized areas of engineering and technology.

Coordinator: Prof. Dr.-Ing. Varghese Panthaloookaran CMI

## **Centers of Excellence:**

A typical Center of Excellence (CoE) is an interdisciplinary research group led by a Chair Professor sponsored by an industry, who will lead the academic and R&D activities of the CoE. The sponsoring industry will additionally establish a state of the art laboratory and well-equipped library in the area of excellence. In due course of time, each CoE will also establish typical Master Programs in Technology (M.Tech) in the focal area of the CoE. The sponsoring industry will benefit from the results of the R&D related to the far-future of the industry, carried out through the undergraduate, graduate and doctoral research projects of the students of RSET and from the joint projects sponsored by different national and international industries or agencies. Each CoE will carry the cultural signature of the sponsoring industry, with respect to its processes and operations and will further develop upon them. Thus, participating in the activities of a CoE will help students become industry-ready, imbibing the culture of the sponsoring industry and participate in the R&D related to its future technologies. This is expected to improve the placement of RSET students in the core companies related to their area of interest and expertise. Each CoE will also develop its own branded international events as well as publications in due course of time. Different Centers of Excellence will become part of Rajagiri Institute of Future Technologies (RIoFT), which will pursue R&D on the future technologies of the world in collaboration with different national and international academic and industrial partners.

### **1. NeST Center of Excellence in Internet of Things**

Chair Professor: Prof. Dr. Paulose Jacob

Participating Departments: DEC, DCS, DIT, DEI, DME & DBSH

### **2. Center of Excellence in Materials Engineering/Aalen University Nodal Center (Upcoming)**

Participating Departments: DME, DEC, DEE, DEI

### **3. Center of Excellence in Education Technologies (Upcoming)**

Participating Departments: DBSH, DME, DEC, DEI, DEE, DIT, DCS

### **4. Center of Excellence in Smart City Technologies (Upcoming)**

Participating Departments: DME, DCE, DEE

## **Research Groups:**

### **Interdisciplinary Research Groups:**

- Robotics & Automation Group (DEC, DCS, DME)
- Image Processing & Computer Vision Group (DEL, DEC, DIT, DCS)
- High Performance Computing Group (DEL, DEC, DCS, DIT, DEE, DME, DBSH)
- Speech & Acoustic Image Group (DEL, DEC)
- Machine Learning Group (DEL, DEC, DIT, DCS)
- Bio-design, Instruments, Research & Development Group (DEL, DEC, DCS, DIT, DEE, DME, DBSH)

### **Department of Electronics & Communication Engineering:**

- Communication Systems Group
- Signal Processing Group
- VLSI & Embedded Systems Group
- Optomechatronics Group

### **Department of Computer Science & Engineering:**

- Computer Architecture Group
- Computer Security Group
- Computer Networking Group
- Data Analytics Group
- Image Processing Group
- Natural Language Processing Group
- Pattern Recognition & Fault Tolerant Computing Group
- Theoretical Computer Science Group
- Software Engineering & Project Management Group

### **Department of Applied Electronics & Instrumentation:**

- Instrumentation Design & Development Group

- Process Control Group
- Signal Processing Group

**Department of Electrical & Electronics Engineering:**

- Power Electronics & Drives Group
- Intelligent Machine Control Group
- Distributed Grid Integration Group

**Department of Information Technology:**

- Distributed Computing & Systems Group
- Networks Group
- Data Mining Group

**Department of Mechanical Engineering:**

- Energy : Solar & Thermal Systems Group
- Computer Aided Engineering Group
- Manufacturing Engineering Group

**Department of Civil Engineering:**

- Structural Engineering Group
- Geotechnical & Environmental Engineering Group
- Transportation Engineering Group
- Water Resources Engineering Group

**Department of Basic Sciences & Humanities:**

- Chaos and Fractals Group
- Fuzzy Systems Group
- Mathematical Morphology Group
- Complex Dynamics Group
- Fractal Geometry Group
- Graph Theoretic Signal Processing Group
- Electrochemical Energy System Group

- Nanomaterials Group
- Engineering Education Group

The Centers of Excellence (CoEs) and Research Groups help students develop research and life-long learning skills. Students or student groups will be mentored by CoEs and Research Groups in view of the undergraduate/graduate/doctoral research. A typical undergraduate research project at RSET, for example, consists of four phases. 1) “Nano-project” phase, where the first year undergraduate students are initiated into the innovative themes of the respective engineering discipline in the very first year of their BTech program, 2) “Micro-project” phase, where the undergraduate students get experiential introduction to undergraduate research, 3) “Mini-project” phase, where concrete definition is given to the undergraduate project and 4) “Macro-project” phase, where the project is implemented and reported. The necessary skill-set required by specific project is acquired through dedicated programs like, workshops, industrial visits, conferences and lectures organized by CoEs and Research Groups.

### **GATE Coaching:**

Convener: Mr Jayakumar J. (DCE)

Members: Mr Dhanesh M.S. (DEC), Mr Sidheek P.A. (DME),  
Dr Hari C.V. (DEI), Ms Abey Abraham (DIT), Ms Soniya Raju (DEE),  
Ms Meenu Mathew (DCS), Ms Vinmol K. Jesudas (DBSH)

### **CAT Coaching:**

Convener: Dr Jobin K. Antony (DEC)

Member: Mr Sidheek P.A. (DME)

## CO-CURRICULAR/EXTRA CURRICULAR ACTIVITIES

### STUDENT COUNCIL:

The Student Council acts as an interface between the students and the management. It provides opportunities for the students to develop their social and cultural life, and focuses on the overall development of the individual. The Student Council also undertakes the responsibility of bringing out the annual college magazine.

Faculty Advisors: Fr. Ajeesh Puthussery (DBSH),  
Ms Anu Maria Joykutty (DCS), Ms Rinu Alice Koshy (DEE),  
Mr Ragin Ramdas (DBSH), Dr Neeba E. A. (DIT),  
Mr Jibin Noble (DME), Ms Deepthi I. Gopinath (DCE),  
Ms Aparna George (DEI), Ms Ramitha R. (DEC)

### MAGAZINE:

Faculty Advisors: Mr Sujith S. (DBSH), Mr Harikrishnan M. (DCS), Ms Mehbooba P. Shareef (DCS)

### ARTS CLUB:

The RSET Arts Club encourages the artistic talents of the students, provides them with the opportunity to hone their organizational skills and develop a spirit of sportsmanship and cooperation. It organizes the annual Arts Festival - 'Bharatham'.

Faculty Advisors: Mr Binu R. (DBSH), Ms Prathibha P.K. (DEE),  
Ms Jomina John (DCS), Ms Aswathy G. (DCE),  
Mr Sreekumar G. (DEC), Mr John Paul (DME), Ms Mary John(DIT),  
Ms Mary Hexy (DEI)

### MUSIC CLUB:

The RSET Music Club is formed with the active participation of students from all batches. The club encourages the students to generate new horizons to their music dreams.

Faculty Advisors: Ms Prathibha P.K. (DEE), Ms Saritha V. (DBSH),  
Ms Anitha Varghese (DCE), Ms Rinju Mariam Rolly (DEC),  
Mr John Paul (DME)



### **LITERARY FORUM:**

The Literary Forum provides the students with opportunities to develop and hone their creative skills, and conducts literary workshops, seminars and discussions on literature and creative writing.

Faculty Advisors: Mr Ajith S. (DCS), Mr Vinay Menon (DBSH), Ms Anila Kuriakose (DEC), Prof. P.R. Madhava Panicker (DEI)

### **DEBATE CLUB:**

Faculty Advisors: Ms Mary Priya Sebastian (DCS), Mr Vishnu Shankar (DME)

### **MEDIA CLUB:**

The Media Club aims to be a platform that stimulates public dialogue, a force that supports the creation of new works, and a picture show that appeals to professionals as well as those who love photography and are simply curious to discover the unknown that surrounds them.

Faculty Advisors: Mr Shyam Sunder Iyer (DBSH), Mr Uday Babu P. (DCS)

### **MATHEMATICS CLUB:**

The Club aims at promoting the mathematical skills and sharpness of the students. Membership is open to all students with a strong affinity for mathematics. The activities of the club include quizzes, puzzles, video shows, projects, workshops etc.

Faculty Advisors: Ms Jaya Abraham (DBSH), Ms Maria Paulose (DBSH)

### **QUIZ CLUB:**

The chief objective of this club is to encourage students to develop both their Engineering and General knowledge, by participating in various intra and inter college competitions. Right from its inception, the quiz club has won laurels for the college with its various achievements.

Faculty Advisors: Mr Jose Antony (DBSH), Ms Meherban M.S. (DCS), Mr Jayakumar J. (DCE), Mr Vishnu Shankar (DME)

### **NATURE CLUB:**

The RSET 'TREE' (Together Restoring Environment Effectively) Nature Club organizes nature conservation activities, study trips, quizzes, bird watching trips etc. Cycle campaign trip and trekking are the specialties. The club aims at promoting an eco-friendly life style in the society.

Faculty Advisors: Ms Anjusree V.K. (DCS),  
Dr Ramkumar P.B. (DBSH), Ms Swapna Davies (DEC)

### **NATIONAL SERVICE SCHEME (NSS):**

The NSS unit (Technical Cell Unit No. 232) actively undertakes social and humanitarian projects. The unit helps the wards near the college by sponsoring educational needs of their children.

Faculty Advisors: Fr. Mejo Paul (DEE), Mr Jithin K. Francis (DME) - Programme Officer, Dr Hari C.V. (DEI), Mr Jayakumar J. (DCE), Mr Sandy Joseph(DCS), Ms Soniya Raju (DEE), Mr Bonifus P.L., Ms Shyama Sreekumar (DEC), Mr Binu A. (DIT), Mr Vineeth Krishna P. (DME), Mr Rejeesh T. Chacko (DBSH)

### **SPORTS CLUB:**

Faculty Advisors: Dr Shibu P.P. (DBSH), Mr Rejeesh T. Chacko (DBSH), Ms Jisha Mary Jose (DCS), Mr Ginnes K. John (DEE), Ms Harsha A. (DEC), Mr Naveen N. (DEC), Mr Mathews Abraham (DIT)

### **ENERGY CONSERVATION & ENCON CLUB**

Faculty Advisors: Mr Biju Abraham N. (DCS), Mr Jibin Noble (DME), Ms Jyotsna A. (DCS), Mr Unnikrishnan L. (DEE)

### **HONESTY SHOP:**

Faculty Advisors: Ms Vinmol K. Jesudas (DBSH), Mr Shyam Sunder Iyer (DBSH)

### **CHRISTIAN ACTIVITY:**

Faculty Advisor: Fr Thomas P.J.

## PROFESSIONAL BODIES:

- **IEEE (Institute of Electrical And Electronics Engineers) STUDENT CHAPTER**  
Branch Advisor: Mr Sreekumar G. (DEC)  
Faculty Advisors: Mr Nitheesh Kurian (DEC), Ms Meena V. (DEI), Mr Jebin Francis (DEE),  
Ms Meherban M.S.(DCS), Ms Anjusree V.K. (DCS)
- **IEEE PES**  
Faculty Advisors: Mr Unnikrishnan L. (DEE), Ms. Caroline Ann Sam (DEE)
- **IEEE IAS**  
Faculty Advisor: Ms Meena V. (DEI)
- **ISTE (Indian Society For Technical Education)**  
Faculty Advisors: Mr Abhishek Viswakumar (DEC), Mr Jibin Noble (DME), Prof. K.S. Mathew (DCS), Mr Paul Augustine (DCS)
- **CSI (Computer Society of India) CHAPTER**  
Faculty Advisors: Dr Preetha K.G. (DIT), Prof. K.S. Mathew (DCS), Ms Tripti C. (DCS)
- **IETE (The Institution of Electronics And Telecommunication Engineers)**  
Faculty Advisors: Dr Anand S.(DEC), Ms Sherry Ann Sacharias (DEC)
- **IEI (The Institution of Engineers)**  
Faculty Advisor: Dr John M. George (DME)
- **IIW (Indian Institute of Welding)**  
Faculty Advisors: Dr Thankachan T. Pullan, Mr Jibin Noble (DME)
- **Yi (Young Indians, part of CII - Confederation of Indian Industry)**

Faculty Advisor: Mr Jeffin Johnson (DME)

- **ISOI (Instrument Society of India)**

Faculty Advisor: Mr Krishnakumar K.P. (DEI)

- **ASHRAE (American Society of Heating, Refrigerating and Air Conditioning Engineers)**

Faculty Advisor: Mr John Paul (DME)

- **ASME (American Society of Mechanical Engineers)**

Faculty Advisors: Dr John M. George, Dr Joseph Babu (DME)

- **ICI (Indian Concrete Institute)**

Faculty Advisor: Ms Kavitha M. (DCE)

- **SEEM (Society of Energy Engineers & Managers)**

Faculty Advisors: Ms Caroline Ann Sam (DEE), Mr Unnikrishnan L. (DEE)

- **SAE India (Society of Automotive Engineers, India)**

Faculty Advisor: Dr Manoj Tharian (DME)a

## BRANCH ASSOCIATIONS:

The seven branch associations carry out various students' activities to enhance the general technical skills and awareness of students. They are:

- **APPTRONICS** – Applied Electronics & Instrumentation Engineering

Faculty Advisors: Mr Krishnakumar K.P., Dr Abraham Thomas

- **NIRMANA** – Civil Engineering

Faculty Advisors: Ms Elsa Paul, Mr Rahesh Hari

- **CYBERBLITZ** – Computer Science & Engineering

Faculty Advisors: Ms Anjusree V.K., Ms Seema Safar

- **ELECTRONAUTS** – Electronics & Communication Engineering

Faculty Advisors: Ms Mariya Vincent, Ms Shyama Sreekumar,  
Ms. Sherry Ann Sacharias

- **ELUXTRA** - Electrical & Electronics Engineering  
Faculty Advisors: Mr Jebin Francis, Ms Sreepriya R.
- **i-TRAX** - Information Technology & Engineering  
Faculty Advisors: Ms Chinchu Krishna, Mr Mathews Abraham
- **REAL MECHANICA** - Mechanical Engineering  
Faculty Advisors: Mr Jithin P.N., Mr Vineeth K.P.

### STUDENT COUNCIL 2019-'20

No.	Post	Name	Class
1.	Chairperson	Anand Antony	S7 ME $\alpha$
2.	Vice Chairperson	Winnie Mathew	S7 CSE $\Upsilon$
3.	General Secretary	Jesudas Damasie	S7 EEE
4.	University Union Councilors	Rakesh Rajagopal	S7 AEI
		Hisham Mohammed	S7 CS $\Upsilon$
5.	Editor-College Magazine	Kevin Thomas	S7 IT
6.	Sports Secretary	Frederic Thomson	S7 CS $\beta$
7.	Arts Club Secretary	Ajay Antony	S7 ME $\alpha$
8.	4 <sup>th</sup> year Representative	Rogers Mathews	S7 EC $\Upsilon$
9.	3 <sup>rd</sup> year Representative	Gokuldas V R	S5 ME $\alpha$
10.	2 <sup>nd</sup> year Representative	Georgy Martin	S2 ECE $\beta$
11.	1 <sup>st</sup> year Representative	Advaith Jayakumar	S1 CS $\alpha$
12.	Lady Representatives	Christeena Mathew	S7 IT
		Sneha Ramakrishnan	S7 EEE
13.	M.Tech Representatives	Vineeth V.	NE
		Aparna P. R.	CSIS

## FACILITIES

### Computing:

All computers on the RSET campus are networked and internet enabled through a 24/7, 220 Mbps 1:1 leased line (120 Mbps Asianet & 100 Mbps PowerGrid). There is also NMEICT with a bandwidth of 10 Mbps. The leased lines are connected through a UTM. Color reprographic facilities are also available.

### Library:

Alethea, the library is a computerized information system, which has all facilities for information storage and retrieval. It follows the open access library system. It has a total area of 937sq.m. and a seating capacity of 201. The library functions from 8.00 a.m. to 8.30 p.m. on all days, except state public holidays other than Sundays. Apart from this central facility, each department has separate department libraries. Reprographic facility is available in the library premises.

### Digital Library Facilities

E – Alethea: RSET Digital library includes 1. Links to various sites of academic interest, 2. Public domain materials like Conference Papers, Electronic Theses and dissertations, Technical Reports, FAQ's and electronic books.

Institutional Repository: Includes 1. Faculty collections: papers/articles/invited lectures. 2. Previous University Question Papers 3. RSET Internal Examination Question Papers. 4. Proceedings of the conferences organized by RSET 5. Student project reports and seminar reports

Video Library: (Streaming video archive) Video lectures procured from NPTEL and C – DEEP IIT Bombay.

### E-Journal Packages:

1. Elsevier Science Direct
2. IET Digital Library
3. ASCE – Civil Engineering
4. ASME - Mechanical Engineering

## 5. Taylor & Francis The American Mathematical Monthly

### E-Book Package:

- Mc-Graw Hill Accessengineering Library

### Digital Database:

- DELNET

### Šünya Labs:

Set up in 2017, Šünya Labs is a Centre of Excellence in Advanced Computing and Communications, which consists of the High Performance Computing Lab with a computing power of 6.1 TFLOPS; FabLab, the digital fabrication workshop; and the Cloud Lab. The centre is also equipped with its own research space and seminar hall.

### Hostels:

The campus offers separate hostel facilities for boys and girls with Resident Tutors/Wardens to look into the welfare of the students, and provide necessary help.

Men's Hostels	Chief Warden	Wardens & Phone	
Sanjoe Men's Hostel I (I & II year students)	Dr. John M George	Fr Mejo Paul CMI 95625 92022	
Sanjoe Men's Hostel II (I year students)		Fr Ajeesh Puthussery CMI - 82817 75407	
Sanjoe Men's Hostel II (II & III year students)		Fr. Thomas P.J. CMI 80863 39436	
Sanjoe Men's Hostel II (IV year students)		Fr. Dr. Joel George Pulloilil CMI - 94461 79554	
<b>Ladies' Hostels</b>			
Assumption Hostel			Sr Kochuthresia SABS 0484-2421968/97461 50860
Daya Bhavan (I year students)		Sr Kochuthresia SABS 0484-2425295/94965 76805	

**Cafeteria:**

RSET has a spacious multi cuisine cafeteria. In addition, coffee & tea counters are provided on different floors in the main building, and in K.E. block.

**Transport:**

The college bus routes are as follows:

- 1) Thoppumpady - Kundanoor - Vyttila - Padivattom - Kakkanad - Campus
- 2) Ravipuram - Jos Junction - TDM Hall - High Court - Kacheripady - Palarivattom - Campus
- 3) Kacheripady - Lisie Junction - Kaloor Bus Stand - Stadium - Campus
- 4) Kaloor Bus Stand - Mamangalam - Edappally Toll - Thrikkakara Temple - BMC - Campus
- 5) Palarivattom - Alinchuvadu - Padivattom - Vazhakala - Padamugal - Kakkanad - Campus
- 6) High Court - Palarivattom - Kakkanad
- 7) Palarivattom Ladies Hostel - Kunnumpuram - NGO Quarters - Mavelipuram - Campus
- 8) Aluva - Bank Junction - Pump Junction - KSRTC - Govt Hospital - Pulinchodu - Campus
- 9) Pulinchodu, Aluva - KSRTC Garage - Ambattukkavu - Companypady - Kalamassery - Campus
- 10) Angamaly KSRTC - TELK - Athani - Parur Kavala - Campus (Starting time: 7.10 a.m.)
- 11) HMT Junction - Toshihba - Vallathol Junction - Campus
- 12) BMC Hostel - Civil Station, Kakkanad - Campus
- 13) Kalamassery - Kalamassery Panchayath - Changampuzha Nagar - Pathadipalam - Koonamthai - Edappally Toll - Station Kavala - Mamangalam - Campus





- 14) Paravur - Koonammavu - Container Road - Premier - BMC - Campus
- 15) Toll Junction - TVS Junction - Thrikkakara Temple - BMC - Campus
- 16) Panampilly Nagar - Passport Office - Kadavanthra - Vyttila - Alinchuvadu - Campus
- 17) Manorama - Kathrikadavu - Kaloor Stadium - Campus
- 18) Vyttila - OEN - Power House - Thykoodam - Chambakkara - Pettah - S.N. Junction - Milma - Puthiyaroad - Campus
- 19) Tripunithura - S.N. Junction - Kizhakkikota - Karingachira - Irumpanam - Campus
- 20) Poothotta - Tripunithura - Karingachira - Campus (Starting time: 7.10 a.m.)
- 21) Perumbavoor - Kizhakkambalam - Pallikkara - Campus (Starting time: 7.10 a.m.)

The buses start at 7.20 a.m. from the specified starting points (unless otherwise specified); on the return trips, the buses leave the campus at 4. 45 p.m.

(For further details, refer Bus Facility Rules)

### **Sports & Fitness:**

Physical Education, Sports and Fitness is an integral part of the Rajagirian's total educational programme. The Physical Education Department at RSET is committed to providing students with a worthwhile and enjoyable learning environment while providing the necessary knowledge and tools to adhere to a lifetime of activity and better health.

RSET has been maintaining a high standard in almost all games. We offer systematic training and coaching for various games in the evening throughout the year. Leading institution teams are invited to RSET for play-ing practice matches. In order to give a competitive experience and exposure, RSET teams participate in all the Kerala Technological University and M.G University inter-collegiate tournaments and inter-engineering tournaments in Kerala.

### Facilities for Sports & Games

Sl. No.	Name of the Area	Qty. & Plinth Area in Sq. Mtrs.
1	Basketball courts with permanent floodlight facility	2 No's (2050 Sq m)
2	Football Field	1 No (5850 Sq m)
3	Cricket Ground	1 No (9000 Sq m)
4	Volleyball Courts with Floodlight Facility	2 No's (400 Sq m)
5	Throw ball Court	2 No's (850 Sq m)
6	Tennis Court ( clay courts)	1 No's (200 Sq m)
7	a) Fitness Centre Gents	1 No's (500 Sq m)
	b) Fitness Centre Ladies	1 No's (500 Sq m)
8	Play Ground Consist of 200 Mtrs Athletic Track, Long Jump Pit, Shot-put, Discuss Throw Pits and Javelin Throw Sector.	1 No's (5850 Sq m)
9	a) Department Room	1 No's (400 Sq m)
	b) Sports Store	1 No's (100 Sq m)
10	a) Indoor Badminton Courts	2 No's (1000 Sq m)
	b) Table Tennis Area	2 No's (175 Sq m)

The faculty of Physical Education organizes inter house competitions to provide competitive experience, interactions with fellow collegians, teachers, juniors and seniors, to develop friendship, commandership and championship. Every year pioneer tournaments such as the Chavara Cup Inter-engineering Basketball Tournament, Rajagiri Champions Trophy Inter- collegiate Football Tournament and Rajagiri Corporate Cup Cricket Tournament are organized.

**Medical Centre:**

A medical centre with a full time nurse is functional in the campus.

**Bank:**

The South Indian Bank has a branch adjacent to the campus, with a 24-hour ATM facility.

**Post Office:**

The college post office, officially the Rajagiri Valley Post Office (pin code 682 039) has Speed Post and Electronic Fund Transfer facility.

**Honesty Shop:**

The Honesty Shop functioning on the first floor, next to the Coffee Counter, has essential stationery items, which the students may purchase by depositing the listed price in the money box.

**Guest Rooms for Visiting Faculty:**

There are guest rooms of international standards for faculty coming for short lectures/seminars/conferences etc.

## IMPORTANT TELEPHONE & EXTENSION NUMBERS

No.	Name	Telephone	Extension
1	Director - Rev. Dr Mathew Vattathara CMI	0484-2429164	200
2	Administrator - Fr. John Therezhathu CMI	0484-2429163	201
3	Principal - Dr Sreejith P. S.	0484-2427160	202
4	Vice Principal - Dr. John M. George	0484-2428237	203
5	Chair Professor - Dr Poullose Jacob		404
6	Reception	0484-2660999	9, 214
7	Office		221/223/ 269
	Administrative Officer		205
8	Finance		204/236
9	Library		206/207
10	Placement Cell		
	Dr. Biju Paul		334
	Mr. Varun Jose		313
11	Dr. Vinod Kumar P.B.		271
12	Fr. Dr. Varghese Panthaloorkaran CMI		287
13	Fr. Dr. Joel George Pulloilil CMI		551/255
14	Fr. Dr. Jaison Paul Mulerickal CMI		
15	Fr. Joseph Mathew CMI		
16	Fr Thomas P J CMI		210
17	Fr Mejo Paul CMI		524
18	Fr Ajeesh Puthusseray CMI		290
19	Heads of the Departments		
	DEI – Ms. Liza Annie Joseph		610
	DCE – Prof. Vincent K. John		580
	DCS – Dr. Sminu Izudheen		285
	DEC – Dr. Jobin K. Antony		289



No.	Name	Telephone	Extension
	DEE – Dr. P.C. Unnikrishnan		520
	DIT – Ms. Saritha S.		275
	DME – Dr. Thankachan T. Pullan		550
	DSH – Dr. Antony V. Varghese		247
20	Staff Rooms		
	AEI – I		611
	CSE – I		209
	CSE – II		276
	CSE – III		262
	CSE - IV		227
	CE – I		583
	CE- II		584
	ECE – I		256
	ECE – II		260
	ECE – III		270
	ECE- IV		240
	EEE – I		525
	IT-I		251
	IT-II		283
	ME- I		554
	ME- II		559
	ME- III		563
	BSH-I		254
	BSH-II		277
	BSH- III		211
	BSH- IV		284
	PG Block		312

No.	Name	Telephone	Extension
21	Labs – AEI		
	Fourier		344
	Microprocessor		612
	Process Control/Hydraulics		305
	Transducers/Measurements		306
22	Labs – CSE & IT		
	Central Computing Facility		266
	Bohr		273
	Codd		319
	Kleinrock		346
	Heisenberg		274
	Photon & Quantum		244
	Turing		345
	Ulysses		265
	Zuse Lab		212
23	Labs- CE		
	GT Lab		324
	SM Lab- MT I		307
	Civil Engineering Workshop		600
	Survey Lab		601
	TE Lab		602
	EE Lab		603
	Civil Cad Lab		604
MT II			
24	Labs- ECE		
	Advanced Resource Center		261
	Basic Electronics		217



No.	Name	Telephone	Extension
	Communication Engineering		238
	Electronics Engineering Workshop		237
	Hardware		219
	Integrated Circuits		216
	Logic Design		220
	Microwave/RF		279
	Shannon Lab		347
	Shockley Lab		332
	Systems		281
25	Labs- EEE		
	Measurement Lab		540
	Machines Lab		541
	Simulation Lab		543
	Drives Lab		356
	Power Electronics Lab		546
	Electrical Workshop		545
26	Labs- ME		570
	Measurements Lab		571
	CAD/CAM Lab		572
	CNC Lab		573
	Advanced Machines Tools Lab		574
	Mechanical Workshop		575
	Heat Engines Lab		576
	Hydraulics Lab		577
	Fluid Mechanics Lab		578
	Project Fabrication Lab		579
Mechanical Systems Lab			

No.	Name	Telephone	Extension
27	Labs - DBSH		
	Chemistry		453
	Physics		229
	Language Lab		605
28	Sunya Labs		
	Fr Jaison Mulerickal CMI		
	HPC Staff Cabin		440
	HPC Lab		441
	Research Centre I		445
	Research Centre II		442
	Conference Hall		443
	Fab Lab		448
29	Internal Quality Assurance Cell		226
	IQAC Conference Room/QWT		408
30	Halls & Auditoriums		
	Chavara Hall		213
	Gallery Hall		304
	Multimedia Hall		293
31	KTU Office ( Main Block)		222
	Pareeksha Bhavan (PG Block)		310
32	Rajagiri Media		232
33	Security		
	Security Officer – Mr. M.A. Damodaran	97474 80226	
	Main Gate		250
	Main Block Entrance		258
	P.G. Block		315
	K.E. Block		512





No.	Name	Telephone	Extension
34	Lifts		
	Main Block		257
	P.G. Block I		308
	P.G. Block II		309
	K.E. Block		
	VIP Lift		513
	Auditorium Lift 1		514
	Auditorium Lift 2		515
	Lift I		516
	Lift II		517
	Lift III		518
	Lift IV		519
	Lift V		508
	Lift VI		509
	Lift VII		510
Lift VIII		511	
35	Canteen		224
36	Facility Centre		322
37	Electrical Substation		246
38	Site Office		225
39	Post Office		248
40	South Indian Bank	0484-2771357	242
41	<b>Hostels</b>		
	Assumption Ladies Hostel	0484-2421968	
	Daya Bhavan	0484 2425295	
	<b>Sanjo Hostel</b>		
	Office	0484- 2660979	

No.	Name	Telephone	Extension
	Reception		430
	Security		431
	Fr Ajeesh Puthussery		432
	Fr Thomas P.J.		433
	Fr Mejo Paul		434
	Fr Joseph Mathew		435
	Mr. Moti		436/ 437
	Lift I		438
	Lift II		439
42	Rajagiri College of Business Studies	0484- 2660555	
	Reception		215 12+extrn
	Executive Director, Dr. Joseph I. Injodey		621
	Principal, Dr. Binoy Joseph		501
	Sr. Therese		506
	Accounts		632
	Admission		518
	Computer Lab		528
	Exam Cell		611
	Library		527
	Mr. Jolly Joseph		605
43	Rajagiri College of Management & Applied Sciences	0484 - 2427913	231
44	Rajagiri Christhu Jayanthi Public School	0484-2427411	
45	Rajagiri Christhu Jayanthi Kindergarten	0484-2426460	
46	<b>Hospitals</b>		
	Rajagiri Hospital	0484-6655000	
	Cooperative Hospital, Kakkanad	0484-2423310	



No.	Name	Telephone	Extension
	Sunrise Hospital, Kakkanad	0484-2428913	
	Ernakulam Medical Centre, Palarivattom	0484-2807103	
47	Railway Stations		
	Ernakulam Junction (South)	0484-2375131	
	Ernakulam Town (North)	0484-2390920	
	Tripunithura	0484-2774495	
	Aluva	0484-2630141	
48	K.S.R.T.C. Bus Stands		
	Ernakulam	0484-2372033	
	Aluva	0484-2624242	
49	APJ Abdul Kalam Technological University, Trivandrum	0471 2598122 0471 2598422	
		Fax: 0471 2598522	

## SAINT KURIAKOSE ELIAS CHAVARA

St. Kuriakose Elias Chavara was born on 10 February 1805 at Kainakary, Kerala. At the age of five he began his studies in a village school, called kalari. When he was 13, he joined the seminary at Pallipuram for his priestly training. While he was in the seminary, his parents and his eldest brother died of an epidemic. On 29 November 1829, he became a priest.

St. Chavara was instrumental in founding two Catholic Religious Congregations - one for men, Carmelites of Mary Immaculate (CMI), and the other for women, Congregation of Mother of Carmel (CMC), for the spiritual renewal and all round development of the society.

Starting seven ashrams and a convent in different parts of Kerala, St. Chavara initiated a spiritual movement among the people of Kerala. He established the first Catholic Sanskrit School, a major seminary and a printing & publishing house at Mannanam. He directed that every church should start a school attached to it and encouraged children even poorer sections to attend the schools by supplying midday meal and dress for them. He founded a 'Home of Charity' to take of the destitute, the beggars, the uncared sick and the old. He also organized the first voluntary charitable association in Kerala for self-help among the needy.

Even in the midst of such manifold activities, he found time to write several literary and spiritual books in prose as well as verse. Among them, 'Anastasyayude Rakthasakshyam' is the first narrative poem and 'Nalagamangal' the first chronicle of history in Malayalam. He knew seven languages - Malayalam, Tamil, Sanskrit, Syriac, Latin, Italian and Portuguese.

Essentially, however, St. Chavara was a man of prayer and great charity. He lived for 65 years and died on 3<sup>rd</sup> January 1871. His sanctity was officially recognized by the Church, when Pope John Paul II declared him 'Blessed' on 08 February 1986. He was canonized on 23 November 2014 by Pope Francis. St. Chavara is the heavenly patron of all CMI and CMC institutions. Let us pray to him to intercede before God for all our needs, especially for success in our studies.



## IMPORTANT SAYINGS OF SAINT CHAVARA

1. Children, you are God's gift in the hands of your parents
2. The children who have a love of God and fear of God will love and respect their parents
3. Trust your mother, God will hear the prayers of the mother as yours
4. Food is for the body, so is wisdom for the intellect
5. Go to school regularly and recall to mind what is taught during the week
6. Laziness fosters evil habits
7. Let your friends be those who love God
8. The day in which you have not done any good to your fellowmen will not be recorded in your book of life
9. Keeping bad books is like hiding fire in hay.
10. Regular reading of good books and meditating on them will illumine the mind
11. Attain punctuality by means of a regular timetable
12. You angels will be turned to devils, if you fall into evil situation
13. You ought to reach home before evening and take part in the evening prayers
14. Desire that others love you, and not that they fear you
15. Take special care to keep modesty while you sit, walk or lie down
16. You are to forgive and forget the wrongdoings of others
17. Tell me who your friends are, and I will tell who you are
18. What you earn by deceit and theft will melt like snow
19. Idleness is the mother of all vices and would induce one to the habit of drinking
20. Both stinginess and extravagance are equally sinful
21. Had you not lighted the lamp during the day time, you could have lit it during night
22. Do not insult or trouble the poor
23. God decides your vocation and it is you to choose it
24. If your parents have left any obligation of restitution, fulfill it with diligence and devotion
25. Even if you are grown in age and maturity, you have to respect your parents and submit to them
26. Do not hate your own brethren
27. It is the duty of children to look after their parents
28. Do not be the cause for your parents to shed tears on account of you
29. The humble man is the greatest among men
30. Since you belong to God, you have to give yourself back to God

# രാജഗിരി ഗാനം

വിദ്യാതൻ പ്രകാശമായ് സമൃഹസേവനോജ്ജ്വലം  
വിശ്വകർമ്മവേദിയിൽ തിളങ്ങിപ്പോ കലാലയം  
ജയിക്ക രാജഗിരി മഹത്വപൂർണ്ണ വിദ്യാക്ഷേത്രമായ്  
നയിക്ക നീതിജ്ഞാനമാർഗ്ഗമാരേയും പ്രബുദ്ധമായ്

മിഥ്യയാകെ നീക്കി സത്യമൊന്നിനായണത്തിടും  
മാനസങ്ങളിൽ തിളങ്ങിനിന്നിടുന്ന സ്വപ്നമായ്  
സമഗ്രമാം വികാസമെന്നുമർത്ഥപൂർണ്ണദർശനം  
സ്വതന്ത്രരാക്കി സ്വാർത്ഥബന്ധനങ്ങളൊക്കെ നീക്കുവാൻ

കാലമാം നശ്ശിനില്ല സീമയെന്നുണർത്തുവാൻ  
കാമ്യമാം മനോജ്ഞലക്ഷ്യമാർഗ്ഗദർശനത്തിനായി  
നിറഞ്ഞ സേവനപ്രഫുല്ലഭാവമാർന്നു സർവരും  
വളർന്നുജ്ഞാനകന്ദും ദിഗന്തമേ ഉയർത്തുവാൻ

പൂർണ്ണകർമ്മ ചക്രവാളതാരസഞ്ചയങ്ങളായ്  
പൂർത്തിയാക്കിടേണമെന്നും ജ്ഞാനയജ്ഞ ജീവിതം  
വളർന്നിടട്ടെ മാനസങ്ങൾ രാജഗിരിപുക്കളായ്  
വിളങ്ങിടട്ടെ ശ്രേയസ്സിൻ പ്രദീപനാള ജാലമായ്.



**RSET**  
RAJAGIRI SCHOOL OF  
ENGINEERING & TECHNOLOGY

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