

**RAJAGIRI SCHOOL OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

MINUTES

FIFTH GOVERNING BODY MEETING

DATE & TIME: 04th APRIL 2023. 11.00 AM

VENUE: RSET BOARD ROOM



FIFTH GOVERNING BODY MEETING HELD ON 04-04-2023 AT 11.00.A.M

VENUE: BOARD ROOM, RSET

Members Present

Sl.No.	Name & Details	Designation
1	Rev.Fr. Benny Nalkara CMI, Provincial & Manager, RSET	Chairman
2	Rev.Dr. Jose Kuriedath CMI, Director, RSET	Member
3	Rev.Dr. Jaison Mulerickal CMI Vice Principal, RSET	Member
4	Rev.Dr. Joel George Pullolil CMI ,Dean (U G) & Assistant Director, RSET	Member
5	Prof. Lakshmi Narayan Singh, Head, Dept. of Physics, Dr. B A Technological University, Lonere, Maharashtra	UGC Nominee
6	Sri. Ajayan C., Additional Secretary, Higher Edn. Dept. Govt of Kerala	Government Nominee
7	Dr. K. Poullose Jacob, Dean Research, RSET	Member
8	Dr. Jacob T. Varghese, Chairman, STEAG Energy Services	Member
9	Dr. Vinod Kumar P.B, Professor & Dean (P G), RSET	Member
10	Rev.Dr. Varghese Panthalookaran CMI, Professor, Department of Physics, RSET	Member
11	Dr. Jobin.K. Antony, Professor, Dept. of Electronics and Communication Engineering, RSET	Member
12	Dr. Sminu Izudheen, Professor, Dept. of Computer Science and Engineering, RSET	Member
13	Mr. C.J. Romid FCA, Chartered Accountant	Member
14	Dr. P.S. Sreejith, Principal, RSET	Ex Officio Secretary



- Leave of absence:
1. Rev. Dr. Saju M. D. CMI –Member
 2. Dr. Vinodkumar Jacob –University Nominee
 3. Dr. Prasad Krishna, Director, NIT, Calicut – Member
 4. Adv. Kurian George Kannanthanam - Member

Introduction

The meeting commenced at 11.00 a.m. with silent prayer.

Thereafter the agenda items were taken up for discussion Rev. Dr. Benny Nalkara CMI, Chairman of the Governing Body, extended a warm welcome to all the participants in both online and offline mode. He also said in his welcome address that we had a brilliant post-covid academic session for both the students as well as the faculty members in the last six months.

Agenda Items

Item No.GB.05 (01)

Confirmation of the minutes of the previous meeting held on 27-10-2022

The copies of the minutes were already sent to all members of the Governing Body and the Governing Body resolved to approve the minutes

Item No.GB.05 (02)

The Action Taken Report on the decisions of the last meeting of the Governing Body. The Governing Body carefully examined the '**Action Taken Report**' (ATR) presented by the Principal and expressed its satisfaction on the initiative made as per the decisions of the previous Governing Body meeting held on 27-10-2022. (Copy of ATR-Annexure No.1)

Item No.GB.05 (03)

Brief report by the Principal about the activities at RSET after the last meeting of GB:

1. As part of the 'Unity Day Celebration' (Birth anniversary of Sardar Vallabhbhai Patel), RSET hosted an exhibition titled '**Sardar Patel- The Architect of Unification**' on 31st October 2022, to commemorate the life and contributions of Sardar Vallabhbhai Patel. Shri Roshy Augustine, Hon'ble Minister for Water



Resources, Government of Kerala, inaugurated the exhibition at 9.00 AM on the ground floor of the KE Block.

2. As part of the International Day of Elimination of Violence against Women, Internal Complaints Committee in association with Gender Equity Cell organized a poster competition for female students on November 24, 2022. The theme of the poster competition was '**Elimination of Violence against Women**'.
3. The official launch of the biennial technical festival, **Techkshetra'22** was conducted on 5th December 2022
4. **ANNUAL ATHLETIC MEET** of RSET was conducted on 3rd & 4th February 2023.
5. RSET NSS Unit organized a '**Pothichoru**' **Distribution Camp** for homeless people around Kochi. The college received 33 food packets and Rs 13900/-as cash. The students distributed them to 73 needy people near Kaloor, Kochi, and used the remaining fund to buy food packets for other needy people. The NSS office-bearers of the college expressed their gratitude for the generous contributions of the students and the staff.
6. Rajagiri School of Engineering & Technology (Autonomous), in collaboration with Kerala Startup Mission hosted the 7th edition of **IEDC Summit** on **4th March 2023**. The IEDC Summit was Asia's largest summit for aspiring student-entrepreneurs. The theme for this edition of the summit was '**Unraveling Dimensions Uniting Perspectives**' as it was intended to bring together innovators from various domains. The summit facilitated as a platform for connecting student innovators, industry leaders, and various startups in addition to providing an opportunity for them to interact and network among them.
7. **Mr. JUAN ANGULO**, Chilean Ambassador to Indian Visited RSET on 6th December 2022 and Director, RSET, Rev. Dr. Jose Kuriedath, CMI, initiated discussions for International collaboration with academic institutions in Chile. Principal, Dr. P.S. Sreejith, Vice Principal, Rev. Dr. Jaison Paul Mulerickal CMI and HoD's of all departments attended the meeting.



Events/Activities in Departments

Department of Applied Electronics & Instrumentation

- One day workshop on Robotics Operating System on 26-Nov-22 was organised in association with ISA (International Society of Automation), Bangalore Chapter
- Talk on Career Opportunities in Indian Air Force on 09-Feb-23 in association with Apronics.

Department of Civil Engineering

- Technical Talk on CANDY Software and its Applications conducted by RSET in association with Nirmana Civil Engineering Association on 28-Oct-22.
- Technical Talk on Smart Transport Systems by Prof Dr. ASHISH VERMA, IISc Bangalore, conducted by RSET-ASCE student chapter in association with ITRIX, Students' Associations of Civil & IT depts.

Department of Computer Science & Engineering

As part of social activity, Dept of CSE donated an amount of Rs. 28,500 to the following organizations in January 2023:-

- Abhaya, Kalamassery (Old Age Home) - Food items (Rs. 4312) + Cash (Rs. 10000)
- Sneha Sadanam, Tripunithura (Old Age Home) - Cash (Rs. 5000)
- Saandhwanam Charitable Society-Orphanage, Thevakkal (Girls' Home) - Food items (Rs. 3685) + Cash (5500)

Department of Electronics & Communication Engineering

- APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY SPONSORED 5 Day FDP on Cognitive Science in Health Care from 27th March 2023 to 31st March 2023



Department of Information Technology

- Industry Institute Interaction with Tata Consultancy Services: The Department of Information Technology organized a talk for CSBS students. The session gave awareness to the students about the collaborative course, its benefits in moulding the students into future innovators and technocrats. Mr. Magesh B J, Programme Manager, CSBS and Ms. Sumy Kuriakose, Academic Relationship Manager, TCS, handled the sessions on 29-11-2022.

Department of Mechanical Engineering

- One day training programme on Autodesk Fusion 360 on 29-Oct-22 by Dept of ME in association with BIMIT, Kochi
- TALK on Non-destructive testing (NDT) and Welding - An Overview on 19-Dec-22 by RSET in association with Mechanical Engineering Students Association and Real Mechanica & Indian Institute of Welding (IIW)

Department of Mathematics

- 19th All Kerala Intercollegiate Mathematics Quiz Competition and National Level Puzzle Competition conducted on 21-01-2023 by the Department of Mathematic & Mathematics Club
- Faculty Development Programme on Analysis and Algebra from 21-25 March 2023 by Department of Mathematics & Centre for Topology and Applications (CETA)
- Mathematics Comic Challenge as the Part of International Day of Mathematics on 10-03-2023 by Department of Mathematics in Association with International Mathematical Union.

Department of Basic Science & Humanities

- DST SERB Sponsored Two-Day Workshop on Non-Linear Time Series Analysis and its Applications - 20th and 21st January 2023.
- IUCAA Sponsored Three Day Southern Regional Astronomy Meeting on Research in Astronomy: Opportunities and Challenges on 17th to 19th February 2023.



RSET LATEST RANKING

RSET has been ranked 56th in the national survey conducted by DATAQUEST in "DQ-CMR Best T-School Survey 2022" in the private sector at all India level and 1st in Kerala.

Item No.GB.05 (04)

Approval of minutes of the fifth Academic Council held on 24-03-2023.

The minutes of the fifth academic council held on 24-03-2023 was presented by the Principal and was confirmed by the Governing Body. Certain discussions were held on the minutes namely Academic Calendar, Examination calendar and loss of working days (classes) due to unforeseen situations.

Item No.GB.05 (05)

Approval of appointment of staff members from last GB meeting to date.

One teaching and two non-teaching staff joined after the last Governing Body meeting, whereas seven members of the teaching and four of the non-teaching staff have left the institution during the same period. (List annexed)

Item No.GB.05 (06)

Any other item with the consent of the chair.

Resolution

The DST SERB office has asked private grantee institutions to submit a surety bond for their SERB projects, whether ongoing or completed. The bond is a legally binding agreement between the grantee institution and DST SERB office that ensures compliance with SERB project terms and conditions. By signing the bond, the grantee institution commits to adhering to all the rules and regulations of the SERB project, and they are responsible for any non-compliance. The SERB office has provided a format for



the bond, and it must be passed by the Board of Management (Governing Body of RSET) with two witnesses present to sign the bond. The bond must be submitted to the specified address not later than April 6th, 2023.

The Governing Body unanimously passed the resolution for the same.

Rev.Dr. Jaison Paul Mulerickal CMI, requested Dr. Jacob T Varghese, GB member and Industrialist for financial aid for establishing an idea lab in the RSET campus, and in response Dr. Jacob said that they have already established a company in the campus in collaboration with RSET, namely STEAG RAJAGIRI CENTRE FOR SMART CITY TECHNOLOGIES. Fund can be raised through this trust by opening a bank account in a scheduled bank and we would be able to establish the proposed idea lab.

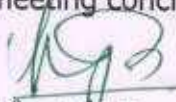
Rev.Dr. Jose Kuriedath CMI, Director, RSET, informed the GB members that in the 2022 admissions, we had done fairly well in terms of intake to various B Tech branches except for the Mechanical Engineering branch. The admissions was on fifty fifty sharing basis i.e. 50% of seats were filled by Government of Kerala through KEAM allotment and the remaining 50% were filled by the Management on merit basis.

For the 2023 admissions, we have requested the Government of Kerala to allow us to admit students in all seats, as per the UGC regulations (merit basis admission with due reservation to SC/ST/OEC category student). The college has sent a proposal to Government of Kerala for 2023 admissions for autonomous engineering colleges, with a marginal fee hike from Rs.75,000/- per annum to Rs.95,000/- per annum. The proposal is under consideration by the Dept. of Higher Education and Dept. of Technical Education. Rev.Dr. Jose Kuriedath CMI also requested the help from the Government Nominee in the Governing Body, Mr. Ajayan for expediting the decision by the government.


Prof. L. N. Singh, UGC Nominee to RSET, emphasized the need of having an excellent IQAC team and its external audit by an external agency.

Rev. Dr. Jose Kuriedath CMI, Director, RSET, thanked all the members of Governing Body especially the members from outside the college, UGC nominee Prof. L. N. Singh and Government Nominee Mr. Ajayan for their active participation and valuable suggestions for the development of the Institution.

The meeting concluded at 12.15.p.m


Prof. Dr. P. S. Sreejith
Principal & Ex officio Secretary




Rev. Fr. Benny Nalkara CMI
Chairman