

**RAJAGIRI SCHOOL OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

MINUTES OF THE THIRD GOVERNING BODY MEETING

DATE & TIME – 24th JUNE 2022. 11.30 AM

VENUE – RSET BOARD ROOM

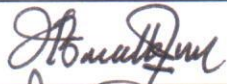





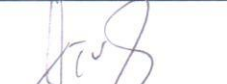
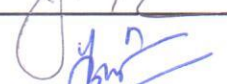





RAJAGIRISCHOOL OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)

THIRD GOVERNING BODY MEETING HELD ON 24-06-2022 AT 11.00.A.M

VENUE BOARD ROOM, RSET

Members Present

Sl.N	Name & Details	Designation	Signature
1	Rev.Fr.Benny Nalkara ,CMI Provincial & Manager, RSET, Chairman	Chairman	
2	Rev.Dr. Jose Kuriedath CMI, Director, RSET	Member	
3	Rev.Dr.Saju MD. CMI, Councillor for Education, CMI-S H Province and Vice Principal RCSS	Member	
4	Rev.Dr. Jaison Mulerickal CMI,Vice Principal, RSET	Member	
5	Rev.Dr. Joel George Pullolil , CMI, Dean (U G) & Assistant Director,RSET	Member	
6	Prof. Lakshmi Narayan Singh Head, Dept: of Physics, Dr. B A Technological University,Lonere, Maharashtra	Member	
7	Sri.Ajayan.C , Additional Secretary, Higher Education Department, Government of Kerala	Member	
8	Dr. Vinodkumar Jacob , Professor & Head, Dept. ECE, M. A. College of Engineering Kothamangalam	Member	
9	Dr. M. S. Ananth , Emeritus Reserch Fellow IIT Madras	Member	
10	Dr. P B Sunil Kumar , Director, IIT, Palakkad	Member	
11	Dr. Prasad Krishna , Director, NIT, Calicut	Member	
12	Dr. K. Poullose Jacob , Dean Research, RSET	Member	
13	Dr. Jacob T. Varghese , Chairman, STEAG Energy Services	Member	
14	Dr. Vinod Kumar P.B , Professor & Dean (P G), RSET	Member	
15	Rev.Dr. Varghese Panthalookaran , CMI, Professor, Department of Physics,RSET	Member	
16	Dr. Jobin.K. Antony , Professor, Dept. of Electronics and Communication Engineering, RSET	Member	
17	Dr. SminuIzudheen , Associate Professor, Dept. of Computer Science and Engineering, RSET	Member	
18	Adv. Kurian George Kannanthanam , Senior Counsel, High Court of Kerala.	Member	
19	Mr.C.J. Romid. FCA, Chartered Accountant.	Member	
20	Dr.P.S. Sreejith , Principal,RSET	Ex officio Secretary	

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VENUE BOARD ROOM, RSET

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1	Rev.Fr.BennyNalkaraCMI ,Provincial (S H Province) & Manager, RSET	Chairman	Present
2	Rev.Dr. Jose Kuriedath CMI, Director, RSET	Member	Present
3	Rev.Dr. Jaison MulerickalCMI,Vice Principal, RSET	Member	Present
4	Rev.Dr. Joel George Pullolil CMI, Dean (U G) & Assistant Director, RSET	Member	Present
5	Sri.AjayanC., Additional Secretary, Higher Education Department, Government of Kerala	Member	Present
6	Dr. K. Poullose Jacob, Dean Research, RSET	Member	Present
7	Dr. Jacob T. Varghese, Chairman, STEAG Energy Services	Member	Present
8	Dr. Vinod Kumar P.B, Professor & Dean (P G), RSET	Member	Present
9	Dr. Jobin.K. Antony, Professor, Dept. of Electronics and Communication Engineering, RSET	Member	Present
10	Dr. Sminulzudheen, Professor, Dept. of Computer Science and Engineering, RSET	Member	Present
11	Dr.P.S. Sreejith, Principal,RSET	Ex officio Secretary	Present

Members absent: 1 Rev. Dr. Saju Madavanakkad, CMI (Councillor for Education, CMI S H Province) 2.Prof. Lakshmi Narayan Singh (UGC Nominee) 3. Dr. Vinodkumar Jacob, University nominee, 4.Dr. M S Anand, Educationist, 5. Dr. P B Sunilkumar, Educationist, 6. Dr. Prasad Krishna, Educationist, 7. Rev.Dr. Varghese Panthaloorkaran, member, 8. Adv. Kurian George Kannanthanam, Member, 9. Mr. C. J. Romid, member



General Address.

The meeting commenced at 11.30 a.m. with a silent prayer.

Rev.Dr.Benny Nalkara, CMI, Chairman& Manager, RSET welcomed all Governing Body members who were physically present for the meeting. He shared that the day, June 24, holds special significance as it is the feast day of the Most Sacred Heart of Jesus. As an institution managed by the Sacred Heart Province of CMI Congregation, the day holds significance for RSET too. The feast day was ceremoniously celebrated at the CMI Provincial House; Kalamassery. He then lauded the administration, teaching and non teaching staff, students and all other stakeholders for their selfless service to keep the RSET legacy intact.

Dr. P. S Sreejith, Principal, RSET introduced the newly nominated member to the RSET Governing Body, Dr.Prasad Krishna, Director, NIT Calicut in lieu of Dr. Vinay Kumar Dadhwal, who completed his tenure as Director, IIST, Thiruvananthapuram.

Agenda Item

Item No.GB.03 (01)–Confirmation of the minutes of the second GB meeting held on 18-10-2021

The secretary presented the minutes of the previous Governing body meeting held on 18-10-2021 and the Governing body resolved to approve the minutes

Item No.GB.03 (02) – Brief Report by Principal on activities at RSET after last meeting of GB

The Principal RSET & Secretary to the Governing Body briefly presented the report as follows.

Major events held at RSET from the last meeting of Governing Body to date

Deeksharambham 2021, the course initiation ceremony of the 2021 admission B.Tech and M.Tech students was held on November 15, 2021. The meeting was presided over by Rev. Fr. Benny Nalkkara CMI, Provincial of S H Province Kalamassery and Manager, Rajagiri School of Engineering & Technology. Dr. Prasad Krishna, Director, NIT Calicut was the guest of honour and delivered the initiation address.

The **Swearing-In Ceremony and Inauguration** of the College Student Council 2021-22 was held on 29th November 2021 in the Gallery Hall.

Rajagiri in Pursuit of Excellence Lecture by Ms. Judith Ravin (U.S. Consul General) on “Shared Values, Evolving Global Challenges” at KE Auditorium on 4th April 2022.

The **Solar Powered Charging Station** was made functional after periodic maintenance. The above system can be used for charging Lead Acid batteries of voltages 12V/24V/48V.



To promote and encourage the use of Electric Vehicles, RSET has started an “Electric Vehicle charging point”. At present staff members can access this facility free of cost.

The NSS unit of RSET displayed the Art collection of National Award-winning Artist Mr. Anjan Satheesh, who is hearing impaired and suffering from cerebral palsy, on 24th May 2022. There was an interactive session also with Mr. Anjan Satheesh.

“BHARATHAM 2022”: (the short form of “Bhavam, Ragam, Thalam”, the Arts Fest of RSET) was successfully conducted on 26th, 27th and 28th of May, 2022. Trophies and certificates were distributed to the winners.

N B A Accreditation: Thirteen member NBA team visited the college on 13th, 14 and 15th of May 2022 for reaccreditation of the B.Tech programmes in AEI, CSE, ECE, EEE, IT and CE* (*first time accreditation). The college got accreditation for three years (up to June 30th 2025) for the above mentioned branches. For B.Tech ME, the NBA compliance visit is scheduled for 3rd July 2022.

Placement Statistic: During the academic year 2021-2022, more than 127 companies visited RSET and 900 plus offers have been received.

“Viralthumbiloode”: An e-literacy programme was conducted by NSS RSET on Saturday, June 11 from 10 am to 3:30 pm in Association with IEEE Kochi Sub Section, GrihalakshmiVedi, Thiruvankulam. As part of the GrihalakshmiVedi and the NSS unit at St. Teresa's College, many people attended the event to learn about technologies such as digital payment, government services and digital locker. Volunteers at NSS RSET trained them and made them easable to do digital transactions with ease.

Blood Donation by RSET Students: 20 blood donations are made once in a month to Lakeshore hospital by the students of RSET which is coordinated by NSS RSET. The blood donations are done in association with all Kerala Blood Donors Association. Beside this, blood donations are done in emergency situations to all nearby hospitals.

The Vidyakiranam, event was held on Saturday, June 18 to distribute educational equipments as a loving gift of NSS RSET to students entering the new academic year. 25 students from Nilampathinjimughal participated in the programme .The programme was done in association with Rajagiri Outreach

International Yoga Day: was celebrated on 21st June 2022. The resource person for this function was “Ms. MEERA PRASEED”, well known Yoga trainer and Yoga practioner for past 19 years.



Item No.GB.03 (03) – Approval of minutes of the third Academic Council held on 26-04-2022

The Secretary presented the minutes of the Academic Council meeting held on 26-04-2022 and the Governing body resolved to approve the minutes and the following points related to academic matters were discussed.

The points noted below were raised by the GB members to be considered while considering syllabus and curriculum revision.

1. Dr. P.S. Sreejith, Principal, RSET, stated that the syllabus revision should focus on skill development, as students should be capable of practically applying whatever they study at the UG/PG level, which will make them industry ready.
2. Rev. Dr. Jose Kuriedath CMI, Director, RSET said that curriculum revision workshops are to be conducted for faculty members for effective planning and integration of syllabus and curriculum revision.
3. Rev. Dr. Jaison Paul, Vice Principal, RSET, said that the syllabus revision should be done without affecting routine work of the faculty members and the additional effort should be adjusted in their workload calculations. He also suggested that the revised syllabus should be more advanced than the syllabus followed by the Institutions in the same league.
4. Dr. Vinodkumar P B, Dean (PG) & Controller of Examinations, RSET said that In line with the syllabus revision of KTU, it is proposed to revise B.Tech and M.Tech curriculum from 2023 admissions onwards. The revised curriculum has to focus on project-based learning. A central committee has been constituted to look into the curriculum revision. A curriculum revision workshop for 5 days may be convened in October 2022. An awareness workshop of one day in Outcome Based Education (OBE) and related aspects also may be convened together with curriculum revision workshop. The Governing Body approved the proposal.
5. Rev. Dr. Joel George, Asst. Director, RSET, suggested having an action plan for the next 3 years. He suggested constitution of a separate committee to monitor the action plan for RSET's shift to Tier I of NBA.
6. Dr. Jacob T. Varghese, Member, Chairman STEAG Energy Services, pointed out the need for more industry-institute interaction for the benefit of the graduating students, which will help them to get more job opportunities in core branches.
7. Dr. Sminulzudheen, Professor in Computer Science proposed the need for revision of eligibility criteria for the admission to M.Tech. programme in Computer Science and Information Systems. At present candidates who have B. Tech. degree in Computer Science or Information Technology are eligible to apply for the M.Tech. programme in Computer Science and Information Systems.



8. Dr. Vinodkumar P B informed the GoB that the need to submit a request to the Higher Education Department and Directorate of Technical Education regarding necessary changes in eligibility criteria for M.Tech admission, as the present criteria do not allow students who have B.Tech degree in Electronics and Communication Engineering, Electrical & Electronics Engineering and other such branches to gain admission to M.Tech in Computer Science & Information Systems or IT related branches. The GB unanimously agreed to the proposal and Sri. Ajayan, GB member and Additional Secretary, Higher Education Department, Government of Kerala assured his full support when the proposal is presented to the Higher Education Department for consideration.

9. Rev. Fr. Jaison Paul Mulerickal CMI pointed out that there was a need to update the technological framework of RSMS and need for its integration with other similar platforms at RSMS namely REXA, KOHA etc. He also suggested that the Outcome Based Education (OBE) and accreditation related processes should also be integrated with this software platform along with provision for Learning Management Systems (LMS) and MOOC programmes. The Principal in his reply said that we have recently made some modifications in RSMS and more modifications will be done when the first autonomous batch completes their programme. He also said that due to security reason, the "REXA" and RSMS cannot be integrated as "REXA" is an examination oriented portal.

Item No.GB.03 (04) –Approval of the minutes of Second Finance committee held on 13-06-2022

The Governing Body resolved to approve the minutes Second Finance committee held on 13-06-2022

Item No.GB.03 (05) – Approval of list of first autonomous batch (2020-2022) of 62 M Tech students for awarding Degree by APJ Abdul Kalam Technological University

The Governing Body resolved to approve the list of first autonomous batch (2020-2022) of 62 M Tech students for awarding Degree by APJ Abdul Kalam Technological University

Item No.GB.03 (06) –Approval of appointment of staff members from 20-10-2020 to date.

The Governing Body resolved to approve the list of appointment of 35 Teaching staff and six non teaching staff from 20-10-2020 to date.



Item No.GB.03 (07) --Any other item with the consent of the chair

Funded Project Rev. Dr. Jose Kuriedath CMI, informed the members of the Governing Body that an amount of Rs.13, 86,500/-(Rupees thirteen lakhs eighty six thousand and five hundred only) has been sanctioned by the Government of Kerala, Department of Water Resource (Interstate Water Cell) for a research project of M/s Rajagiri School of Engineering & Technology, Kochi on Dam break flood mapping and marking of evacuation points downstream, under the guidance of Rev. Dr. Jaison Paul Mulerickal CMI, Vice Principal, RSET and member GB, RSET along with two other team members.

Prof. Jobin K. Antony, GB member RSET and Professor in the Department of Electronics & Communication Engineering informed that the RSET management has taken the decision to appoint Prof. Karsten Schmidt as an Adjunct Professor in ECE department with effect from 20th June 2022. He has been a resource person for many of the academic workshops conducted in the campus from 2019 onwards.

Sri. Ajayan, GB member and Additional Secretary, Higher Education Department, Government of Kerala informed that the government level discussions are on regarding a representation submitted jointly by three Autonomous engineering colleges presently running in Kerala for enhancement of Tuition Fee for B Tech course. Rev.Dr. Jose Kuriedath, CMI, The director said that AICTE has raised the Minimum Fee to 79,000 but the fee in Kerala has not been revised for the last 11 years even though the government promised to revise every three years.

Prof. Dr. P. S. Sreejith, Secretary, BoG & Principal RSET thanked all the members of the BoG for their active participation, valuable suggestions and extension of support to achieve the progress of various activities of the college.

The meeting concluded at 12.40 p.m.


Prof (Dr.) P. S. SREEJITH

Principal & Secretary




Rev. Fr. Benny Nalkara, CMI

Manager & Chairman