

1. Prof. Kuttamma A.J. - *(Signature)*
2. Prof. Gopalakrishna Pillai A. *(Signature)*
3. Ms. Jayasri R. Nair *(Signature)*
4. Mr. Binu R. *(Signature)*
5. Mr. Sidheek P.A. *(Signature)*

Grievance Redressal Cell

Transcriptions of the meeting held on 7th March 2017
Time: 10 am to 10.30 am

Members present

Prof. Kuttamma A. J.
Prof. Gopalakrishna Pillai
Ms. Jayasri R. Nair
Mr. Binu R.
Mr. Sidheek P. A.

Minutes

- Discussed regarding the grievance received from the complaint box.
- Discussed on the comment of the NAAC team visit related to the unawareness of students on Grievance Cell.
- Even though the information of the cell is given in website, academic handbook, it is decided to publish notice in various notice boards about the details of the grievance redressal cell.

(Signature)

Anikumbh
07/03/17